

Approved 1-17-17

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING  
January 3, 2017**

Escanaba, Michigan

A Re-organizational meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

December 29, 2016

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A Re-organizational Meeting of the Delta County Board of Commissioners is scheduled for Tuesday January 3, 2017, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,  
Nancy J. Kolich  
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Tatrow, Nelson, Moyle, and Rivard.

EXCUSED: Commissioner Johnson.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Kolich.

SPECIAL ORDERS OF BUSINESS

1. Election Of Chair.

County Clerk Nancy Kolich opened the nominations for Chairperson. Moved by Commissioner Moyle and seconded by Commissioner Tatrow to nominate Commissioner Rivard as Chairperson. Commissioner Rivard unanimously elected Board Chair.

2. Election Of Vice Chair.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to nominate Commissioner Johnson as Vice Chair. Commissioner Johnson elected Vice Chair, unanimously.

Approved 1-17-17

3. Adoption of Rules of Procedure

Moved by Commissioner Moyle and supported by Commissioner Nelson to adopt the Rules of Procedure. MOTION CARRIED.

4. 2017 Board Assignments

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to appoint Commissioners Rivard and Tatrow to the Jail Committee. MOTION CARRIED.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to accept the Board assignments, as presented by Chairman Rivard. MOTION CARRIED.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Moyle and seconded by Commissioner Nelson to approve the minutes of the December 13, 2016 meeting with a notation regarding the RFQ under Unfinished Business. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Moyle and seconded by Commissioner Nelson to approve the agenda with the addition of Administrator's Report and moving the Remonumentation items up after item 3. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

A. Received:

No communications were received.

B. Forwarded:

1. Letter to Brian Belmonti.
2. Letter to David Deno.
3. Letter to Wallen Godlewski.
4. Letter to Tom Trudgeon.
5. Letter to Julian Vandecaveye.
6. Letter to Renee Barron.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

1. Public Health minutes of 11-3-16.
2. Pinecrest Board minutes of 11-17-16.
3. Human Services Board minutes of 11-21-16.

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow that the Communications and Reports of Standing and Statutory Committees and the Reports of Special Committees and Others be received and placed on file. MOTION CARRIED.

VIII. PUBLIC COMMENT ON AGENDA ITEMS

Monica Jean, MSU Extension, gave the Board an update on Agriculture in Delta County.

IX. COMMITTEE REPORTS:

1. Administrator's Report.

John Harris has been hired as Court Services Liaison in District Court (part-time, grant funded). He is a retired Gladstone Public Safety Officer.

Michigan Veteran Affairs Agency has approved \$5,000 for technology upgrades in our Veterans Office

Angela Anderla has been selected to fill the Senior Account Clerk/Payroll position when Nancy Sabor retires.

Moved by Commissioner Moyle and seconded by Commissioner Nelson to receive the Administrator's Report and place on file. MOTION CARRIED.

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

1. Correctional Facility Updates.

Lt. Thibeault, under the direction of the Sheriff, will be visiting new correctional facilities in Michigan/Wisconsin regarding operation issues. Miller Canfield was selected as Attorney for the Project. Discussion was held on the Community Benefit Program.

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Nelson to approve payment of the bills in the amount of \$530,999.42.

ROLL CALL	TATROW	YES
	JOHNSON	ABSENT
	NELSON	YES
	MOYLE	YES
	RIVARD	YES

MOTION CARRIED.

2. Prosecuting Attorney Updates.

a. Introduction of New Staff.

Lauren Wickman, the new Assistant Prosecuting Attorney was introduced to the Board.

b. Victim Services Grant Award.

The Prosecutor's office has been awarded a Victim Outreach Grant- \$50,087 in state funding, using in-kind services and the internship position.

c. Attorney Internship.

Alexander Mallory will be doing an internship with the Prosecutor's office focusing on Victim's services.

3. Victim Outreach Coordinator (grant funded).

a. Job Description Approval.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to approve the Victim Outreach Coordinator job description, as presented. MOTION CARRIED.

b. Wage, Schedule, and Permission to Fill.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to set the wage for the Victim Outreach Coordinator at up to \$15 per hour, up to 28 hours per week, non - union, no benefits, as presented, with permission to fill the position. MOTION CARRIED.

4. 2017 Administrator's Work Plan Presentation.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to receive the Administrator's Work Plan for 2017, as presented. MOTION CARRIED.

5. Assign Committee to Review Architectural/Engineering RFQ.

Assigned Jail Committee to review the Architectural /Engineering RFQ after the January 9<sup>th</sup> deadline to select finalists.

6. 2016 Remonumentation Completion Report.

Mel Davis, Delta County Surveyor, presented the Board with the 2016 Remonumentation Completion Report. Moved by Commissioner Moyle and seconded by Commissioner Nelson to approve the report as presented and place on file. MOTION CARRIED.

7. 2017 Remonumentation Contract Approval.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to approve the 2017 Contract for the Delta County Remonumentation Plan, as presented. MOTION CARRIED.

8. Set 2017 Meeting Dates).

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to adopt the 2017 meeting schedule for the first and third Tuesdays, 2 Statutory meetings, as presented with modification to the July 4<sup>th</sup> meeting to be made a future date. MOTION CARRIED.

9. UPCAP - U.P. Energy Workgroup and Appointment.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to appointment Chairman Rivard, and moved by Commissioner Rivard and seconded by Commissioner Moyle to appoint Commissioner Tatrow as liaisons to the UPCAP U.P. Energy Workgroup. MOTION CARRIED.

XII. PUBLIC COMMENT

Rory Mattson, addressed the Board with regarding the DNR Trust Fund, would like the Board to request that meeting the Trust Fund Committee in late summer, early fall, be held in Delta County.

Moved by Commissioner Moyle and seconded by Commissioner Nelson to send a letter to the DNR Trust Fund Committee with that request. MOTION CARRIED.

XIII. COMMISSIONERS CONCERNS

Commissioner Tatrow: None.

Commissioner Johnson: None.

Commissioner Nelson: My first meeting, I hope I can be service to you. Thank you for your support.

Commissioner Moyle: Hope this year is a good one.

Commissioner Rivard: Congratulate Judge Davis on his retirement. Dave Dziejewior. Meet monthly with State Rep, send letter to meet at his convenience.

XIV. MEETING SCHEDULE

January 17<sup>th</sup> 5:15 p.m. Board meeting.

Approved 1-17-17

February 7<sup>th</sup> 5:15 p.m. Board meeting.  
February 21<sup>st</sup> 5:15 p.m. Board meeting.

XV. NOTICES

30 day notice of appointments.

XVI. ADJOURNMENT

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to adjourn at 6:37 p.m.

Respectfully Submitted,

---

Nancy J. Kolich, County Clerk

---

David J. Rivard, Board Chair