

A Regular Meeting of the Board of Delta County Road Commissioners was held on Tuesday, September 30, 2021 at 4:30 pm. at the Main Office, 3000 32nd Avenue North, Escanaba, Michigan.

Chairman Aschbacher called the meeting to order at 4:30 pm., followed by the Pledge of Allegiance.

PRESENT: Chairman Bob Aschbacher, Vice-Chairman Randy Bjork, Commissioner Mark Asselin,
Commissioner Dennis Stanek & Commissioner Dustin Stempki

ABSENT: None

Chairman Aschbacher moved to approve the Agenda as printed.

Chairman Aschbacher moved to approve the minutes of the September 14, 2021 Regular Meeting.

Under Public Concerns:

A few residents from Round Lake were present wanting to discuss the conditions of county roads 507 & 509. Per the residents, CR 509 receives heavy traffic and when the conditions are poor (trees down, pot holes, washed out, etc.) it is impossible to travel on. When the road is graded and in good condition it travels very well. The possibility of hard surfacing CR 507, 509, 442 was discussed as well. Manager Jody Norman explained that CR 442 will be hard surface again but there are three areas that need to be fixed. Due to hairpin turns on 507 and other complications hard surfacing would be unsafe. Jody recommended that the residents help come up with the funds to enhance the gravel of the road. He will be in touch with the residents with specific numbers and details.

Manager Jody Norman gave a brief administrative update:

Jody discussed recent Legislative updates regarding the State Budget. The DCRC crew is slowing down on the MDOT system and transitioning back to the County System. It will stay this way until Spring. Grading will start Monday, October 4th. Commissioner Stanek asked if there was a deadline at the old Wells Garage, Jody stated he believed the contractor had until the end of October to take the concrete slabs out. Commissioner Asselin asked if there had be any more fiber installation issues, Jody replied that he has not noted any. Installations have been looking good.

It was moved by Commissioner Asselin, seconded by Commissioner Stanek to approve Bills Payable Voucher No. 2582 in the amount of \$666,576.16 and Payroll Voucher 69141 in the amount of \$81,863.13 as presented and reviewed.

Roll Call Vote:

Commissioner Stanek – Yes
Commissioner Stempki – Yes
Chairman Aschbacher – Yes
Vice-Chairman Bjork – Yes
Commissioner Asselin – Yes

It was moved by Vice-Chairman Bjork, seconded by Commissioner Stanek to approve Amendment No. 1 to the Fiscal Year Ending 9/30/21 Budget as proposed and recommended by Finance Director Pam Peterson. (Amendment detail printed following these minutes)

Roll Call Vote:

Commissioner Stanek – Yes
 Commissioner Stempki – Yes
 Chairman Aschbacher – Yes
 Vice-Chairman Bjork – Yes
 Commissioner Asselin – Yes

There being no further business to come before the board at this time, Chairman Aschbacher moved to adjourn the meeting at 5:31 pm.

 Bob Aschbacher, Chairman

 Samantha Grau, Deputy County Clerk
FY 2021 Budget Amendment #1 Approved 9/30/2021

Revenues							
		Proposed 2021 Budget	Actual Rev/Exp As of 9/30/2021	Budget Remaining	Percent of Budget Used	Proposed Amendment #1	Proposed Amended Budget
Federal Grants:	501						
CR 420 Safety Guardrail 207351		56.53	56.53	0.00	100%		56.53
CR 418 Paving 205816		267,000.00	261,194.61	5,805.39	0%	(5,805.39)	261,194.61
CR 426 Paving 205823		434,000.00	416,921.24	17,078.76	96%	(17,078.76)	416,921.24
CR 426 Shoulders 210339		305,000.00	305,048.61	-48.61	100%	48.61	305,048.61
CR 531 Paving-ONLY State Funded, NOT Fed.		115,943.47		115,943.47	0%	(115,943.47)	0.00
CR 434 FA Grade Lift		75,000.00		75,000.00		(75,000.00)	0.00
CR 529 FA Grade Lift		75,000.00		75,000.00		(75,000.00)	0.00
CR 533 Bridge - CANCELLED		235,000.00		235,000.00	0%	(235,000.00)	0.00
Total Federal Grants		1,507,000.00	983,220.99	523,779.01	65%	(523,779.01)	983,220.99
State Grants:	539						
CR 418 Paving 205816			30,000.00	-30,000.00		30,000.00	30,000.00
CR 426 Paving 205823			49,960.00	-49,960.00		49,960.00	49,960.00
CR 531 Paving 211556			101,562.60	-101,562.60		101,562.60	101,562.60
MTF Allocation	546	6,490,000.00	6,188,141.64	301,858.36	95%	190,000.00	6,680,000.00
MTF Snow Funds & Engineering Reimbursement	546	60,000.00	64,842.55	-4,842.55	108%	4,842.55	64,842.55
Total State Grants		6,550,000.00	6,434,506.79	115,493.21	98%	376,365.15	6,926,365.15
Contributions from Local Units - Township Cont.	583	500,000.00	703,561.87	-203,561.87	141%	203,561.87	703,561.87
Charges for Services:							
Trunkline Maintenance	627	1,600,000.00	1,654,567.79	-54,567.79	103%	539,458.22	2,139,458.22
Trunkline Non-Maintenance (TWA)	628	80,000.00	164,059.12	-84,059.12	205%	102,115.77	182,115.77
Trunkline Maintenance Audit Adjustment	627-01	0.00	327,224.00	-327,224.00	0%	327,224.00	327,224.00
Driveway Permits	609	1,000.00	900.00	100.00	90%	(100.00)	900.00
Transportation Permits	610	7,000.00	18,828.56	-11,828.56	269%	12,478.56	19,478.56
Abandonment Fees				0.00	0%		0.00
Total Charges for Services		1,688,000.00	2,165,579.47	-477,579.47	128%	981,176.55	2,669,176.55
Interest Earned	665	19,000.00	22,631.86	-3,631.86	119%	5,000.00	24,000.00
Other Revenue:							
Contribution/donation-Private sources	675	68,000.00	61,280.00	6,720.00	0%	(6,720.00)	61,280.00
Reimbursements - Non-Road Services	676	60,000.00	145,793.27	-85,793.27	243%	85,793.27	145,793.27
Scrap & Salvage Sales	643	1,500.00	7,627.30	-6,127.30	508%	6,127.30	7,627.30
Gain/Loss on Equipment Disposal	693	70,500.00	10,553.00	59,947.00	15%	(59,947.00)	10,553.00
Sundry Refunds/Rebates	687			0.00	0%		0.00
Total Other Revenue		200,000.00	225,253.57	-25,253.57	113%	25,253.57	225,253.57
Total Revenue		10,464,000.00	10,534,754.55	-70,754.55	101%	1,067,578.13	11,531,578.13

FY 2021 Budget Amendment #1 Approved 9/30/2021							
Expenditures							
		Proposed 2021 Budget	Actual Rev/Exp As of 9/30/2021	Budget Remaining	Percent of Budget Used	Amendment #1	Amended Budget
Primary Preservation & Structural Improvements	459-460						
CR 418 Paving 205816		400,000.00	330,693.65	69,306.35	83%	(69,306.35)	330,693.65
CR 426 Paving 205823		650,000.00	531,032.97	118,967.03	82%	(118,967.03)	531,032.97
CR 426 Shoulders 210339		400,000.00	341,162.90	58,837.10	85%	(58,837.10)	341,162.90
CR 531 Paving		258,000.00	135,774.70	122,225.30	53%	(122,225.30)	135,774.70
CR 470 Pulverize/Pave		115,000.00	38,659.69	76,340.31	34%	(76,340.31)	38,659.69
CR 434 FA Grade Lift		90,000.00	841.65	89,158.35	1%	(89,158.35)	841.65
CR 529 FA Grade Lift		90,000.00	456.31	89,543.69	1%	(89,543.69)	456.31
Other Heavy Primary work		615,000.00	34,984.39	580,015.61	6%	(580,015.61)	34,984.39
Future Design Engineering		110,000.00	26,955.40	83,044.60	25%	(83,044.60)	26,955.40
Total Primary Preservation/Structural Imp.		2,728,000.00	1,440,561.66	1,287,438.34	53%	(1,287,438.34)	1,440,561.66
Primary Routine & Prev. Maintenance	467-468	2,400,000.00	2,961,305.24	(561,305.24)	123%	561,305.24	2,961,305.24
Local Preservation/Structural Improvements	489-490						
Future Project Design Engineering**		10,000.00		10,000.00	0%	(10,000.00)	0.00
Other Local Preservation/Structural Improvements		450,000.00	432,710.62	17,289.38	96%	(17,289.38)	432,710.62
Total Local Preservation/Structural Improvements		460,000.00	432,710.62	27,289.38	94%	(27,289.38)	432,710.62
Local Routine & Preventative Maintenance	497-498	2,000,000.00	1,954,328.42	45,671.58	98%	(45,671.58)	1,954,328.42
Net Equipment Expense:							
Direct Equipment Expense	510	600,000.00	638,530.59	(38,530.59)	106%	39,000.00	639,000.00
Depreciation Expense - Road Equipment		830,000.00		830,000.00	0%		830,000.00
Indirect Equipment Expense	511	400,000.00	351,202.25	48,797.75	88%	(48,000.00)	352,000.00
Depreciation Exp. - Shop Equip & Bldg./Fixt.		211,000.00		211,000.00	0%		211,000.00
Operating Equipment Expense	512	250,000.00	168,863.99	81,136.01	68%	(60,000.00)	190,000.00
Less: Equipment Rentals	669	(1,841,000.00)	(1,745,666.08)	(95,333.92)	95%	95,333.92	(1,745,666.08)
Total Net Equipment Expense		450,000.00	(587,069.25)	1,037,069.25	-130%	26,333.92	476,333.92
Distributive Expense							
Fringe Benefits	513	1,450,000.00	1,660,271.97	(210,271.97)	115%	210,271.97	1,660,271.97
Fringe Benefits (MERS funding)	513	600,000.00	700,000.00	(100,000.00)	117%	100,000.00	700,000.00
Less: Fringe Benefits Recovered	513	(400,000.00)	(556,312.27)	156,312.27	139%	(260,005.24)	(660,005.24)
Other Distributive	514	110,000.00	44,811.53	65,188.47	41%	(65,000.00)	45,000.00
Total Distributive Expense		1,760,000.00	1,848,771.23	(88,771.23)	105%	(14,733.27)	1,745,266.73
Net Administrative Expense:							
Administrative Expense	515	555,000.00	463,872.83	91,127.17	84%	(90,000.00)	465,000.00
Less: STLM Overhead Recovered	629	(150,000.00)	(152,759.67)	2,759.67	102%	(40,158.08)	(190,158.08)
Less: Overhead Recovered	630	(5,000.00)	(9,390.05)	4,390.05	188%	(4,390.05)	(9,390.05)
Total Net Administrative Expense		400,000.00	301,723.11	98,276.89	75%	(134,548.13)	265,451.87

FY 2021 Budget Amendment #1 Approved 9/30/2021							
Expenditures							
		Proposed 2021 Budget	Actual Rev/Exp As of 9/30/2021	Budget Remaining	Percent of Budget Used	Amendment #1	Amended Budget
State Trunkline Maintenance	517	1,600,000.00	2,006,614.43	(406,614.43)	125%	539,458.22	2,139,458.22
State Trunkline Non-Maintenance	518	80,000.00	173,868.18	(93,868.18)	217%	102,115.77	182,115.77
Non-Road Project Expense	519	317,056.00	317,056.00	0.00	0%		317,056.00
Non-Road Expenditures	521	70,000.00	142,370.65	(72,370.65)	203%	72,370.65	142,370.65
Net Capital Outlay Expense:	900						
Capital Outlay Expense		800,000.00	905,968.67	(105,968.67)	113%	105,968.67	905,968.67
Less: Depreciation		(1,040,000.00)		(1,040,000.00)	0%	18,807.23	(1,021,192.77)
Less: Equipment Retirements				0.00	#DIV/0!		0.00
Total Net Capital Outlay Expense		(240,000.00)	905,968.67	(1,145,968.67)	-377%	124,775.90	(115,224.10)
Debt Service:							
Bond Principal	991	285,000.00	285,000.00	0.00	100%		285,000.00
Bond Interest	995	45,998.65	45,679.28	319.37	99%	(319.37)	45,679.28
Total Debt Service		330,998.65	330,679.28	319.37	100%	(319.37)	330,679.28
Total Expenditures		12,356,054.65	12,228,888.24	127,166.41	99%	(83,640.37)	12,272,414.28
Budgeted Net Revenues (Expenditures)		(1,892,054.65)	(1,694,133.69)	(197,920.96)	90%	1,151,218.50	(740,836.15)
Accumulated Fund Balance From Prior Years		5,588,679.30	5,603,436.71				5,603,436.71
		(Estimated)	(Actual)				(Actual)
Projected Fund Balance at Budget Year-End		3,696,624.65					4,862,600.56