

September 27, 2022

A Regular Meeting of the Board of Delta County Road Commissioners was held on Tuesday, September 27, 2022, at 3:30 p.m. at the Main Office, 3000 32nd Avenue North, Escanaba, Michigan.

Chairman Aschbacher called the meeting to order at 3:30 p.m., followed by the Pledge of Allegiance.

PRESENT: Chairman Bob Aschbacher, Commissioner Dennis Stanek, Commissioner Mark Asselin, Vice-Chairman Bjork & Commissioner Dustin Stempki.

ABSENT: None

Chairman Aschbacher moved to approve the agenda as printed.

Chairman Aschbacher moved to approve the minutes of the September 9, 2022, Regular Meeting as proposed.

Manager Jody Norman gave a brief admin update:

Jody summarized the most recent Legislative Update regarding a supplement budget. Finance Director Pam Peterson went over the 2022 Budget Amendment 1. Jody stated that the crew has been working mostly on the MDOT system at this time due to a budget increase from the State. Engineer Nancy Roseman has been measuring the Road Commission's various gravel piles to check with the current inventory numbers on record. Jody also went over his recent discussion with Highline and the road damages caused by their installation crews.

It was moved by Commissioner Stempki, seconded by Commissioner Asselin to approve Bills Payable Voucher No. 2606 in the amount of \$153,316.39 & Payroll Voucher No. 69167 in the amount of \$82,749.52.

Roll Call Vote:

Vice-Chairman Bjork – Yes

Chairman Aschbacher – Yes

Commissioner Asselin – Yes

Commissioner Stanek – Yes

Commissioner Stempki – Yes

It was moved by Commissioner Asselin, seconded by Vice-Chairman Bjork to approve the Project Material Agreement for Garden Township.

Ayes – 5 Nays – 0

It was moved by Commissioner Asselin, seconded by Vice-Chairman Bjork to Approve the 2022 Budget Amendment 1 as proposed and recommended by Finance Director Pam Peterson. (Amendment detail printed following these minutes)

Roll Call Vote:

Vice-Chairman Bjork – Yes

Chairman Aschbacher – Yes

Commissioner Asselin – Yes

Commissioner Stanek – Yes
 Commissioner Stempki – Yes

It was moved by Commissioner Stempki, seconded by Vice-Chairman Bjork to approve the Transportation Asset Management Plan

Ayes – 5 Nays – 0

There being no further business to come before the board at this time, Chairman Aschbacher moved to adjourn the meeting at 4:13 p.m.

 Bob Aschbacher, Chairman

 Samantha Grau, Deputy County Clerk

FY 2022 Budget Amendment #1 Approved 9/27/2022								
Revenues								
		Approved 2022 Budget	Actual Rev/Exp as of 09/24/22	Budget Remaining	Percent of Budget Used	Amendment #1	Approved Amended Budget	Amount left in Budget
Federal Grants:	501							
CR 434 FA Grade Lift 21-5225		75,000.00	76,910.52	-1,910.52	103%	1,910.52	76,910.52	
CR 529 FA Grade Lift 21-5224		74,976.75	31,542.41	43,434.34	42%	(43,434.34)	31,542.41	
CR 533 Bridge		315,404.00	369,507.36	-54,103.36	117%	54,103.36	369,507.36	
CR 535 205825		685,000.00	584,712.63	100,287.37	85%	(100,287.37)	584,712.63	
CR 426 210339 FY21		23.25	23.25	0.00	100%		23.25	
Total Federal Grants		1,150,404.00	1,062,696.17	87,707.83	92%	(87,707.83)	1,062,696.17	0.00
State Grants:								
CR 533 Bridge		59,138.00	69,282.63	-10,144.63	117%	10,144.63	69,282.63	0.00
CR 535 205825		136,000.00	116,407.32	19,592.68	86%	(19,592.68)	116,407.32	0.00
MTF Allocation	546	6,490,000.00	5,900,952.77	589,047.23	91%	410,000.00	6,900,000.00	999,047.23
MTF Snow Funds & Engineering Reimbursement	546	60,000.00	67,630.03	-7,630.03	113%	7,630.03	67,630.03	0.00
Total State Grants		6,745,138.00	6,154,272.75	590,865.25	91%	408,181.98	7,153,319.98	999,047.23
Contributions from Local Units - Township Cont.	583	700,000.00	624,762.92	75,237.08	89%	(75,000.00)	625,000.00	237.08
Charges for Services:								
Trunkline Maintenance	627	1,800,000.00	1,993,253.21	-193,253.21	111%	545,000.00	2,345,000.00	351,746.79
Trunkline Non-Maintenance (TWA)	628	120,000.00	39,975.04	80,024.96	33%	(78,642.36)	41,357.64	1,382.60
Trunkline Maintenance Audit Adjustment	627-01	0.00		0.00			0.00	0.00
Driveway Permits	609	1,000.00	1,400.00	-400.00	140%	400.00	1,400.00	0.00
Transportation Permits	610	10,000.00	19,287.06	-9,287.06	193%	9,387.06	19,387.06	100.00
Abandonment Fees				0.00			0.00	0.00
Total Charges for Services		1,931,000.00	2,053,915.31	-122,915.31	106%	476,144.70	2,407,144.70	353,229.39
Interest Earned	665	19,000.00	7,754.62	11,245.38	41%	(10,746.00)	8,254.00	499.38
Other Revenue:								
Loss on Sale of Capital Assets-Wells Garage	673	(10,398.97)	(6,938.89)	-3,460.08	67%	3,460.08	(6,938.89)	0.00
Contribution/donation-Private sources	675	0.00		0.00			0.00	0.00
Reimbursements - Non-Road Services	676	90,398.97	48,785.44	41,613.53	54%	(41,613.53)	48,785.44	0.00
Scrap & Salvage Sales	643	4,699.65	6,202.42	-1,502.77	132%	1,502.77	6,202.42	0.00
Gain/Loss on Equipment Disposal	693	10,000.00	71,895.70	-61,895.70	719%	61,895.70	71,895.70	0.00
Sundry Refunds/Rebates	687	300.35	300.35	0.00	100%		300.35	0.00
Total Other Revenue		95,000.00	120,245.02	-25,245.02	127%	25,245.02	120,245.02	0.00
Total Revenue		10,640,542.00	10,023,646.79	616,895.21	94%	736,117.87	11,376,659.87	1,353,013.08

FY 2022 Budget Amendment #1 Approved 9/27/2022

Expenditures								
		Proposed 2022 Budget	Actual Rev/Exp as of 09/24/22	Budget Remaining	Percent of Budget Used	0% Amendment #1	Approved Amended Budget	Amount left in Budget
Primary Preservation & Structural Improvements	459-460							
CR 430 Bridge		245,000.00	245,102.36	(102.36)	100%	102.36	245,102.36	0.00
CR 436 Grade Lift- Cancelled		155,000.00		155,000.00	0%	(155,000.00)	0.00	0.00
CR 434 FA Grade Lift		110,000.00	111,109.08	(1,109.08)	101%	1,109.08	111,109.08	0.00
CR 529 FA Grade Lift		90,000.00	77,635.20	12,364.80	86%	(12,364.80)	77,635.20	0.00
CR 533 Bridge		545,000.00	536,555.80	8,444.20	98%	(8,444.20)	536,555.80	0.00
CR 535 205825		1,570,000.00	1,369,543.00	200,457.00	87%	(150,000.00)	1,420,000.00	50,457.00
Other heavy primary work		0.00	143.84	(143.84)		143.84	143.84	0.00
Future Design Engineering		30,000.00	29,382.72	617.28	98%	(617.28)	29,382.72	0.00
Total Primary Preservation/Structural Imp.		2,745,000.00	2,369,472.00	375,528.00	86%	(325,071.00)	2,419,929.00	50,457.00
Primary Routine & Prev. Maintenance	467-468	1,700,000.00	1,562,068.78	137,931.22	92%	(135,000.00)	1,565,000.00	2,931.22
Local Preservation/Structural Improvements	489-490							
Future Projects Design Engineering**		0.00		0.00			0.00	0.00
Other Local Preservation/Structural Improvements		160,000.00	318,187.44	(158,187.44)	199%	160,000.00	320,000.00	1,812.56
Total Local Preservation/Structural Improvements		160,000.00	318,187.44	(158,187.44)	199%	160,000.00	320,000.00	1,812.56
Local Routine & Preventative Maintenance	497-498	1,500,000.00	2,136,805.65	(636,805.65)	142%	640,000.00	2,140,000.00	3,194.35
Net Equipment Expense:								
Direct Equipment Expense	510	600,000.00	637,963.29	(37,963.29)	106%	42,000.00	642,000.00	4,036.71
Depreciation Expense - Road Equipment	690-139	830,000.00		830,000.00	0%	(60,000.00)	770,000.00	770,000.00
Indirect Equipment Expense	511	400,000.00	432,366.36	(32,366.36)	108%	37,000.00	437,000.00	4,633.64
Depreciation Exp. - Shop Equip & Bldg./Fixt.	137/141	211,000.00		211,000.00	0%	9,000.00	220,000.00	220,000.00
Operating Equipment Expense	512	250,000.00	330,702.44	(80,702.44)	132%	113,000.00	363,000.00	32,297.56
Less: Equipment Rentals	669	(1,841,000.00)	(2,117,534.69)	276,534.69	115%	(296,000.00)	(2,137,000.00)	(19,465.31)
Total Net Equipment Expense		450,000.00	(716,502.60)	1,166,502.60	-159%	(155,000.00)	295,000.00	1,011,502.60
Distributive Expense								
Fringe Benefits (+ Fringe Recovered added in)	513	1,600,000.00	1,713,791.16	(113,791.16)	107%	260,000.00	1,860,000.00	146,208.84
Fringe Benefits (Additional MERS funding)	513	600,000.00	200,000.00	400,000.00	33%	(400,000.00)	200,000.00	0.00
Less: Fringe Benefits Recovered	513	(700,000.00)	(688,209.08)	(11,790.92)	98%	(72,000.00)	(772,000.00)	(83,790.92)
Other Distributive	514	50,000.00	115,504.68	(65,504.68)	231%	67,000.00	117,000.00	1,495.32
Total Distributive Expense		1,550,000.00	1,341,086.76	208,913.24	87%	(145,000.00)	1,405,000.00	63,913.24
Net Administrative Expense:								
Administrative Expense	515	600,000.00	511,314.58	88,685.42	85%	(78,000.00)	522,000.00	10,685.42
Less: STLM Overhead Recovered	629	(150,000.00)	(251,254.38)	101,254.38	168%	(185,000.00)	(335,000.00)	(83,745.62)
Less: Overhead Recovered	630	(5,000.00)	(6,333.82)	1,333.82	127%	(1,333.82)	(6,333.82)	0.00
Total Net Administrative Expense		445,000.00	253,726.38	191,273.62	57%	(409,333.82)	35,666.18	(218,060.20)

FY 2022 Budget Amendment #1 Approved 9/27/2022

Expenditures								
		Proposed 2022 Budget	Actual Rev/Exp as of 09/24/22	Budget Remaining	Percent of Budget Used	0% Amendment #1	Approved Amended Budget	Amount left in Budget
State Trunkline Maintenance	517	1,800,000.00	2,161,222.73	(361,222.73)	120%	545,000.00	2,345,000.00	183,777.27
State Trunkline Non-Maintenance	518	120,000.00	39,975.04	80,024.96	33%	(78,642.36)	41,357.64	1,382.60
Non-Road Project Expense	519	0.00		0.00			0.00	
Non-Road Expenditures	521	80,000.00	46,554.53	33,445.47	58%	(33,445.47)	46,554.53	0.00
Net Capital Outlay Expense:	900							
Capital Outlay Expense		845,000.00	1,231,786.55	(386,786.55)	146%	386,786.55	1,231,786.55	0.00
Less: Depreciation		(1,040,000.00)		(1,040,000.00)	0%	45,328.50	(994,671.50)	(994,671.50)
Less: Equipment Retirements		(45,000.00)	(37,640.19)	(7,359.81)	84%	7,359.81	(37,640.19)	0.00
Total Net Capital Outlay Expense		(240,000.00)	1,194,146.36	(1,434,146.36)	-498%	439,474.86	199,474.86	(994,671.50)
Debt Service:								
Bond Principal	991	290,000.00		290,000.00	0%	(290,000.00)	0.00	0.00
Bond Interest	995	40,955.90	19,206.30	21,749.60	47%	(21,749.60)	19,206.30	0.00
Total Debt Service		330,955.90	19,206.30	311,749.60	6%	(311,749.60)	19,206.30	0.00
Total Expenditures		10,640,955.90	10,725,949.37	(84,993.47)	101%	191,232.61	10,832,188.51	106,239.14
Budgeted Net Revenues (Expenditures)		(413.90)	(702,302.58)				544,471.36	
Accumulated Fund Balance From Prior Years		4,862,600.56	4,739,524.28				4,739,524.28	
		(Estimated)	(Actual)				(Actual)	
Projected Fund Balance at Budget Year-End		4,862,186.66	4,037,221.70				5,283,995.64	