

February 28, 2023

A Regular Meeting of the Board of Delta County Road Commissioners was held on Tuesday, February 28, 2023 at 3:30 p.m. at the Main Office, 3000 32nd Avenue North, Escanaba, Michigan.

Chairman Aschbacher called the meeting to order at 3:30 p.m., followed by the Pledge of Allegiance.

PRESENT: Chairman Aschbacher, Vice-Chairman Stempki, Commissioner Mark Asselin,
Commissioner Bjork, and Commissioner Stanek

ABSENT: None

Chairman Aschbacher moved to approve the agenda as printed.

Chairman Aschbacher moved to approve the minutes of the February 14th, 2023, Regular Meeting as proposed.

Manager Jody Norman gave a brief admin update:

On the MDOT system, the crew continues to brush and plow when the weather calls for it. Jody discussed with the Board when a good time would be to hold the Annual Township Meeting, it was decided to move the next Regular Board Meeting from Tuesday March 14th, 2023 to Wednesday, March 15th, 2023 and hold the Annual Township Meeting following at 5 pm EST. Jody has been looking into the purchase of a skidsteer / stump grinder and went over it with the Board. Commissioner Asselin asked if there was a decision on the date for the construction of the Danforth Hill Railroad Crossing. Jody stated there is not a specific date yet.

It was moved by Commissioner Asselin, seconded by Vice-Chairman Stempki to approve Bills Payable Voucher No. 2616 in the amount of \$130125.57. Along with Payroll Voucher No. 69178 in the amount of \$82568.01

Ayes – 5 Nays – 0

Roll Call Vote:

Commissioner Stanek – Yes

Vice-Chairman Stempki – Yes

Chairman Aschbacher – Yes

Commissioner Bjork – Yes

Commissioner Asselin – Yes

It was moved by Commissioner Asselin, seconded by Commissioner Bjork to approve out of county travel to the Safety Summit in Gaylord, MI.

Ayes – 5 Nays – 0

February 28, 2023

It was moved by Commissioner Asselin, seconded by Commissioner Stanek to Approve the FY 2022 Final Budget with Line Item Transfers per General Appropriations Act.

Roll Call Vote:

Commissioner Stanek – Yes

Vice-Chairman Stempki – Yes

Chairman Aschbacher – Yes

Commissioner Bjork – Yes

Commissioner Asselin – Yes

Delta County Board Liaison John Malnar gave an update on the County.

There being no further business to come before the board at this time, Chairman Aschbacher moved to adjourn the meeting at 4:15 p.m.

Bob Aschbacher, Chairman

Samantha Grau, Deputy County Clerk

FY 2022 Budget Amendment and Final Comparison to Actual with Line Item Transfers-Proposed 2/28/2023

Revenues								
		Approved 2022 Budget	Amendment #1	Approved Amended Budget	Prorated Dist. Expense	2022 Final Budget (w/FB & OH dist.)	2022 Actual Revenue	Variance
Federal Grants:	501							
CR 434 FA Grade Lift 21-5225		75,000.00	1,910.52	76,910.52		76,910.52	76,910.52	0.00
CR 529 FA Grade Lift 21-5224		74,976.75	(43,434.34)	31,542.41		31,542.41	31,542.41	0.00
CR 533 Bridge		315,404.00	54,103.36	369,507.36		369,507.36	369,507.36	0.00
CR 535 205825		685,000.00	(100,287.37)	584,712.63		584,712.63	584,712.63	0.00
CR 426 210339 FY21		23.25		23.25		23.25	23.25	0.00
Total Federal Grants		1,150,404.00	(87,707.83)	1,062,696.17		1,062,696.17	1,062,696.17	0.00
State Grants:								
CR 533 Bridge		59,138.00	10,144.63	69,282.63		69,282.63	69,282.63	0.00
CR 535 205825		136,000.00	(19,592.68)	116,407.32		116,407.32	116,407.33	(0.01)
MTF Allocation	546	6,490,000.00	410,000.00	6,900,000.00		6,900,000.00	7,133,336.50	(233,336.50)
MTF Snow Funds & Engineering Reimbursement	546	60,000.00	7,630.03	67,630.03		67,630.03	67,630.03	0.00
Total State Grants		6,745,138.00	408,181.98	7,153,319.98		7,153,319.98	7,386,656.49	(233,336.51)
Contributions from Local Units - Township Cont.	583	700,000.00	(75,000.00)	625,000.00		625,000.00	618,706.92	6,293.08
Charges for Services:								
Trunkline Maintenance	627	1,800,000.00	545,000.00	2,345,000.00		2,345,000.00	2,352,652.63	(7,652.63)
Trunkline Non-Maintenance (TWA)	628	120,000.00	(78,642.36)	41,357.64		41,357.64	41,348.72	8.92
Trunkline Maintenance Audit Adjustment	627-01	0.00		0.00		0.00	0.00	0.00
Driveway Permits	609	1,000.00	400.00	1,400.00		1,400.00	1,400.00	0.00
Transportation Permits	610	10,000.00	9,387.06	19,387.06		19,387.06	19,287.06	100.00
Abandonment Fees				0.00				0.00
Total Charges for Services		1,931,000.00	476,144.70	2,407,144.70		2,407,144.70	2,414,688.41	(7,543.71)
Interest Earned	665	19,000.00	(10,746.00)	8,254.00		8,254.00	8,194.60	59.40
Other Revenue:								
Loss on Sale of Capital Assets-Wells Garage	673	(10,398.97)	3,460.08	(6,938.89)		(6,938.89)	0.00	(6,938.89)
Contribution/donation-Private sources	675	0.00		0.00		0.00		0.00
Reimbursements - Non-Road Services	676	90,398.97	(41,613.53)	48,785.44		48,785.44	49,576.78	(791.34)
Scrap & Salvage Sales	643	4,699.65	1,502.77	6,202.42		6,202.42	6,202.42	0.00
Gain/Loss on Capital Disposal	693	10,000.00	61,895.70	71,895.70		71,895.70	64,956.81	6,938.89
Sundry Refunds/Rebates	687	300.35		300.35		300.35	300.35	0.00
Total Other Revenue		95,000.00	25,245.02	120,245.02		120,245.02	121,036.36	(791.34)
Total Revenue		10,640,542.00	736,117.87	11,376,659.87		11,376,659.87	11,611,978.95	(235,319.08)

FY 2022 Budget Amendment and Final Comparison to Actual with Line Item Transfers-Proposed 2/28/2023

Expenditures										
		Approved 2022 Budget	Amendment #1	Approved Amended Budget	Prorated Dist. Expense	2022 Final Budget (w/FB & OH dist.)	2022 Actual Expenditure	Variance	Prop. Line Item Transfer per Gen. App. Act	Final Budget
Primary Preservation & Structural Improvements	459-460									
CR 430 Bridge		245,000.00	102.36	245,102.36		245,102.36	259,532.74			245,102.36
CR 436 Grade-Lift-Cancelled		155,000.00	(155,000.00)	0.00		0.00				0.00
CR 434 FA Grade Lift		110,000.00	1,109.08	111,109.08		111,109.08	125,000.65			111,109.08
CR 529 FA Grade Lift		90,000.00	(12,364.80)	77,635.20		77,635.20	87,787.48			77,635.20
CR 533 Bridge		545,000.00	(8,444.20)	536,555.80		536,555.80	545,860.38			536,555.80
CR 535 205825		1,570,000.00	(150,000.00)	1,420,000.00		1,420,000.00	1,413,087.56			1,420,000.00
Other heavy primary work		0.00	143.84	143.84		143.84	146.34			143.84
Future Design Engineering		30,000.00	(617.28)	29,382.72		29,382.72	31,153.50			29,382.72
Total Primary Preservation/Structural Imp.		2,745,000.00	(325,071.00)	2,419,929.00	98,666.76	2,518,595.76	2,462,568.65	56,027.11	(56,027.11)	2,462,568.65
Primary Routine & Prev. Maintenance	467-468	1,700,000.00	(135,000.00)	1,565,000.00	284,384.73	1,849,384.73	1,830,254.87	19,129.86	(19,129.86)	1,830,254.87
Local Preservation/Structural Improvements	489-490									
Future Projects Design Engineering**		0.00		0.00		0.00				0.00
Other Local Preservation/Structural Improvements		160,000.00	160,000.00	320,000.00		320,000.00	353,357.46			320,000.00
Total Local Preservation/Structural Improvements		160,000.00	160,000.00	320,000.00	37,272.70	357,272.70	353,357.46	3,915.24	(3,915.24)	353,357.46
Local Routine & Preventative Maintenance	497-498	1,500,000.00	640,000.00	2,140,000.00	355,701.53	2,495,701.53	2,472,752.23	22,949.30	(22,949.30)	2,472,752.23
Net Equipment Expense:										
Direct Equipment Expense	510	600,000.00	42,000.00	642,000.00		642,000.00	767,638.55			642,000.00
Depreciation Expense - Road Equipment	690-139	830,000.00	(60,000.00)	770,000.00		770,000.00	823,983.88			770,000.00
Indirect Equipment Expense	511	400,000.00	37,000.00	437,000.00		437,000.00	489,618.32			437,000.00
Depreciation Exp. - Shop Equip & Bldg./Fixt.	137/141	211,000.00	9,000.00	220,000.00		220,000.00	216,812.57			220,000.00
Operating Equipment Expense	512	250,000.00	113,000.00	363,000.00		363,000.00	358,303.11			363,000.00
Less: Equipment Rentals	669	(1,841,000.00)	(296,000.00)	(2,137,000.00)		(2,137,000.00)	(2,156,115.10)			(2,137,000.00)
Total Net Equipment Expense		450,000.00	(155,000.00)	295,000.00	259,304.81	554,304.81	500,241.33	54,063.48	(54,063.48)	500,241.33
Distributive Expense										
Fringe Benefits (+ Fringe Recovered added in)	513	1,600,000.00	260,000.00	1,860,000.00						0.00
Fringe Benefits (Additional MERS funding)	513	600,000.00	(400,000.00)	200,000.00						0.00
Less: Fringe Benefits Recovered	513	(700,000.00)	(72,000.00)	(772,000.00)						0.00
Other Distributive	514	50,000.00	67,000.00	117,000.00						0.00
Total Distributive Expense		1,550,000.00	(145,000.00)	1,405,000.00	(1,405,000.00)	0.00	0.00	0.00	0.00	0.00
Net Administrative Expense:										
Administrative Expense	515	600,000.00	(78,000.00)	522,000.00		522,000.00	892,973.34			522,000.00
Less: STLM Overhead Recovered	629	(150,000.00)	(185,000.00)	(335,000.00)		(335,000.00)	(288,464.16)			(335,000.00)
Less: Overhead Recovered	630	(5,000.00)	(1,333.82)	(6,333.82)		(6,333.82)	(6,630.02)			(6,333.82)
Total Net Administrative Expense		445,000.00	(409,333.82)	35,666.18	369,669.47	405,335.65	597,879.16	(192,543.51)	145,211.76	550,547.41

FY 2022 Budget Amendment and Final Comparison to Actual with Line Item Transfers-Proposed 2/28/2023

<i>Expenditures</i>										
		Approved 2022 Budget	0% Amendment #1	Approved Amended Budget	Prorated Dist. Expense	2022 Final Budget (w/FB & OH dist.)	2022 Actual Expenditure	Variance	Prop. Line Item xfer per Gen. App. Act	Final Budget
State Trunkline Maintenance	517	1,800,000.00	545,000.00	2,345,000.00		2,345,000.00	2,352,676.79	(7,676.79)	7,676.79	2,352,676.79
State Trunkline Non-Maintenance	518	120,000.00	(78,642.36)	41,357.64		41,357.64	41,348.72	8.92	(8.92)	41,348.72
Non-Road Project Expense	519	0.00		0.00						
Non-Road Expenditures	521	80,000.00	(33,445.47)	46,554.53		46,554.53	47,345.87	(791.34)	791.34	47,345.87
Net Capital Outlay Expense:	900									
Capital Outlay Expense		845,000.00	386,786.55	1,231,786.55		1,231,786.55	1,231,108.46	678.09		1,231,786.55
Less: Depreciation		(1,040,000.00)	45,328.50	(994,671.50)		(994,671.50)	(1,053,369.39)	58,697.89		(994,671.50)
Less: Equipment Retirements		(45,000.00)	7,359.81	(37,640.19)		(37,640.19)	(37,640.19)	0.00		
Total Net Capital Outlay Expense		(240,000.00)	439,474.86	199,474.86		199,474.86	140,098.88	59,375.98	(59,375.98)	140,098.88
Debt Service:										
Debt Principal	991	290,000.00	(290,000.00)	0.00		0.00	57,378.16	(57,378.16)		0.00
Debt Interest	995	40,955.90	(21,749.60)	19,206.30		19,206.30	23,618.14	(4,411.84)		19,206.30
Total Debt Service		330,955.90	(311,749.60)	19,206.30		19,206.30	80,996.30	(61,790.00)	61,790.00	80,996.30
Total Expenditures		10,640,955.90	191,232.61	10,832,188.51		10,832,188.51	10,879,520.26	(47,331.75)	0.00	10,832,188.51
Budgeted Net Revenues (Expenditures)		(413.90)		544,471.36		544,471.36	732,458.69			732,458.69
Accumulated Fund Balance From Prior Years		4,862,600.56		4,739,524.28		4,739,524.28	4,739,524.28			4,739,524.28
		(Estimated)		(Actual)		(Actual)	(Actual)			(Actual)
Projected Fund Balance at Budget Year-End		4,862,186.66		5,283,995.64		5,283,995.64	5,471,982.97			5,471,982.97