

A Regular Meeting of the Board of Delta County Road Commissioners was held on Tuesday May 23, 2023 at 11:00 a.m. at the Main Office, 3000 32<sup>nd</sup> Avenue North, Escanaba, Michigan.

Chairman Aschbacher called the meeting to order at 11:00 a.m., followed by the Pledge of Allegiance.

PRESENT: Chairman Bob Aschbacher, Commissioner Mark Asselin, Commissioner Dennis Stanek, Vice-Chairman Dustin Stempki and Commissioner Randy Bjork

ABSENT: None

Chairman Aschbacher moved to approve the agenda as printed.

Chairman Aschbacher moved to approve the minutes of the May 9<sup>th</sup>, 2023, Regular Meeting as proposed with the following correction: *“Investing earned interested & the cash balance was also discussed.”*

Manager Jody Norman gave a brief admin update:

On the MDOT system the crew continues to sweep gutters and clear trees. On the county system the crew continues to pulverize. The crew has also been replacing culverts and patching. Sand has been hauled to the Halquist pit to help eliminate lime in the stone. Jody discussed the possibility of putting GPS in the snowplow trucks with the commissioners.

It was moved by Commissioner Asselin, seconded by Vice-Chairman Stempki, to approve Bills Payable Voucher No. 2622 in the amount of \$177,321.51. Along with Payroll Voucher No. 69184 in the amount of \$75,150.80.

Ayes – 5            Nays – 0

Roll Call Vote:

Commissioner Stanek  
Vice-Chairman Stempki  
Chairman Aschbacher  
Commissioner Bjork  
Commissioner Asselin

It was moved by Commissioner Stanek, seconded by Commissioner Bjork to approve Project Material Agreements for the following townships: Fairbanks, Ford River, Garden, Wells, Ensign, Cornell & Masonville.

Ayes – 5            Nays – 0

It was moved by Vice-Chairman Stempki, seconded by Commissioner Bjork, to approve Proposed FY2023 Budget Amendment #1.

Roll Call Vote:

Commissioner Stanek  
Vice-Chairman Stempki  
Chairman Aschbacher  
Commissioner Bjork  
Commissioner Asselin

May 23, 2023

Under Public Comments County Board Liaison John Malnar gave an update on the county.

There being no further business to come before the board at this time, Chairman Aschbacher moved to adjourn the meeting at 11:30 a.m.

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Bob Aschbacher, Chairman

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Samantha Grau, Deputy County Clerk

**FY 2023 Budget Amendment #1 Approved 5/23/2023**

<b>Revenues</b>								
		Approved 2023 Budget	Actual Rev/Exp as of 04/30/2023	Budget Remaining	Percent of Budget Used	Approved 5/23/23 Amendment #1	Approved Amended Budget	Amount left in Budget
<b>Federal Grants:</b>	<b>501</b>							
<del>410 Bridge Postponed</del>		1,200,000.00		1,200,000.00	0%	(1,200,000.00)	<b>0.00</b>	0.00
420 & 426 pavement markings 213709		50,000.00		50,000.00	0%		<b>50,000.00</b>	50,000.00
By-Pass Truck Route Signs 213712		70,000.00		70,000.00	0%		<b>70,000.00</b>	70,000.00
CR 430 215213		589,860.07		589,860.07	0%		<b>589,860.07</b>	589,860.07
CR 432 West		280,000.00		280,000.00	0%		<b>280,000.00</b>	280,000.00
CR 525/416 215113		230,000.00		230,000.00	0%		<b>230,000.00</b>	230,000.00
Previous FY Fed aid funds		20,139.93	139.93	20,000.00	1%	(19,000.00)	<b>1,139.93</b>	1,000.00
<b>Total Federal Grants</b>		<b>2,440,000.00</b>	<b>139.93</b>	<b>2,439,860.07</b>	<b>0%</b>	<b>(1,219,000.00)</b>	<b>1,221,000.00</b>	<b>1,220,860.07</b>
<b>State Grants:</b>								
CR 430 215213		0.00		0.00	#DIV/0!	240,000.00	240,000.00	240,000.00
Previous FY State grant funds		5,000.00	20.10	4,979.90	0%		5,000.00	4,979.90
MTF Allocation	546	7,100,000.00	3,154,510.10	3,945,489.90	44%		7,100,000.00	3,945,489.90
MTF Snow Funds & Engineering Reimbursement	546	60,000.00	62,191.40	-2,191.40	104%	12,191.40	72,191.40	10,000.00
<b>Total State Grants</b>		<b>7,165,000.00</b>	<b>3,216,721.60</b>	<b>3,948,278.40</b>	<b>45%</b>	<b>252,191.40</b>	<b>7,417,191.40</b>	<b>4,200,469.80</b>
<b>Contributions from Local Units - Township Cont.</b>	<b>583</b>	<b>700,000.00</b>	<b>24,229.42</b>	<b>675,770.58</b>	<b>3%</b>		<b>700,000.00</b>	<b>675,770.58</b>
<b>Charges for Services:</b>								
Trunkline Maintenance	627	1,900,000.00	1,503,620.97	396,379.03	79%		1,900,000.00	396,379.03
Trunkline Non-Maintenance (TWA)	628	20,000.00	1,123.92	18,876.08	6%	575,000.00	595,000.00	593,876.08
Trunkline Maintenance Audit Adjustment	627-01	115,310.00	115,310.00	0.00	100%		115,310.00	0.00
Driveway Permits	609	1,200.00	325.00	875.00	27%		1,200.00	875.00
Transportation Permits	610	18,000.00	10,175.00	7,825.00	57%		18,000.00	7,825.00
<b>Total Charges for Services</b>		<b>2,054,510.00</b>	<b>1,630,554.89</b>	<b>423,955.11</b>	<b>79%</b>	<b>575,000.00</b>	<b>2,629,510.00</b>	<b>998,955.11</b>
<b>Interest Earned</b>	<b>665</b>	<b>7,000.00</b>	<b>18,035.97</b>	<b>-11,035.97</b>	<b>258%</b>	<b>25,000.00</b>	<b>32,000.00</b>	<b>13,964.03</b>
<b>Other Revenue:</b>								
Contribution/donation-Private sources	675	0.00	56,490.25	-56,490.25	#DIV/0!	81,490.25	81,490.25	25,000.00
Reimbursements - Non-Road Services	676	59,174.00	13,901.76	45,272.24	23%		59,174.00	45,272.24
Scrap & Salvage Sales	643	10,000.00	1,818.11	8,181.89	18%	(5,000.00)	5,000.00	3,181.89
Gain/Loss on Equipment Disposal	693	826.00	826.00	0.00	100%		826.00	0.00
<b>Total Other Revenue</b>		<b>70,000.00</b>	<b>73,036.12</b>	<b>-3,036.12</b>	<b>104%</b>	<b>76,490.25</b>	<b>146,490.25</b>	<b>73,454.13</b>
<b>Total Revenue</b>		<b>12,436,510.00</b>	<b>4,962,717.93</b>	<b>7,473,792.07</b>	<b>40%</b>	<b>(290,318.35)</b>	<b>12,146,191.65</b>	<b>7,183,473.72</b>

**FY 2023 Budget Amendment #1 Approved 5/23/2023**

<b>Expenditures</b>								
		Proposed 2023 Budget	Actual Rev/Exp as of 04/30/2023	Budget Remaining	Percent of Budget Used	Approved 5/23/23 Amendment #1	Approved Amended Budget	Amount left in Budget
<b>Primary Preservation &amp; Structural Improvements</b>	<b>459-460</b>							
440- <del>Bridge-Postponed</del>		1,318,000.00	26,302.90	1,291,697.10	2%	(1,280,000.00)	38,000.00	11,697.10
420 & 426 pavement markings 213709		60,000.00		60,000.00	0%		60,000.00	60,000.00
By-Pass Truck Route Signs 213712		80,000.00		80,000.00	0%		80,000.00	80,000.00
CR 430 215213		1,094,000.00	6,357.81	1,087,642.19	1%		1,094,000.00	1,087,642.19
CR 432 West		595,000.00	59.00	594,941.00	0%		595,000.00	594,941.00
CR 525/416 215113		512,000.00	1,891.87	510,108.13	0%		512,000.00	510,108.13
CR 533 Bridge-FY2022 Carryover		1,000.00	5,702.00	(4,702.00)	570%	4,702.00	5,702.00	0.00
CR 535 205825-FY2022 Carryover		185,000.00	320.00	184,680.00	0%	(184,680.00)	320.00	0.00
Other heavy primary work		450,000.00	20,224.17	429,775.83	4%		450,000.00	429,775.83
Future Design Engineering		20,000.00	640.48	19,359.52	3%		20,000.00	19,359.52
<b>Total Primary Preservation/Structural Imp.</b>		<b>4,315,000.00</b>	<b>61,498.23</b>	<b>4,253,501.77</b>	<b>1%</b>	<b>(1,459,978.00)</b>	<b>2,855,022.00</b>	<b>2,793,523.77</b>
<b>Primary Routine &amp; Prev. Maintenance</b>	<b>467-468</b>	<b>1,200,000.00</b>	<b>874,509.92</b>	<b>325,490.08</b>	<b>73%</b>	<b>300,000.00</b>	<b>1,500,000.00</b>	<b>625,490.08</b>
<b>Local Preservation/Structural Improvements</b>	<b>489-490</b>							
Future Projects Design Engineering**		2,000.00		2,000.00	0%		2,000.00	2,000.00
Other Local Preservation/Structural Improvements		98,000.00	57,051.90	40,948.10	58%		98,000.00	40,948.10
<b>Total Local Preservation/Structural Improvements</b>		<b>100,000.00</b>	<b>57,051.90</b>	<b>42,948.10</b>	<b>57%</b>	<b>0.00</b>	<b>100,000.00</b>	<b>42,948.10</b>
<b>Local Routine &amp; Preventative Maintenance</b>	<b>497-498</b>	<b>1,600,000.00</b>	<b>510,225.22</b>	<b>1,089,774.78</b>	<b>32%</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,089,774.78</b>
<b>Net Equipment Expense:</b>								
Direct Equipment Expense	510	800,000.00	424,112.65	375,887.35	53%		800,000.00	375,887.35
Depreciation Expense - Road Equipment	690-139	780,000.00		780,000.00	0%		780,000.00	780,000.00
Indirect Equipment Expense	511	450,000.00	357,871.86	92,128.14	80%		450,000.00	92,128.14
Depreciation Exp. - Shop Equip & Bldg./Fixt.	137/141	220,000.00		220,000.00	0%		220,000.00	220,000.00
Operating Equipment Expense	512	350,000.00	240,856.02	109,143.98	69%		350,000.00	109,143.98
Less: Equipment Rentals	669	(2,000,000.00)	(1,254,751.09)	(745,248.91)	63%		(2,000,000.00)	(745,248.91)
<b>Total Net Equipment Expense</b>		<b>600,000.00</b>	<b>(231,910.56)</b>	<b>831,910.56</b>	<b>-39%</b>	<b>0.00</b>	<b>600,000.00</b>	<b>831,910.56</b>
<b>Distributive Expense</b>								
Fringe Benefits (+ Fringe Recovered added in)	513	1,800,000.00	1,125,243.80	674,756.20	63%		1,800,000.00	674,756.20
Fringe Benefits (Additional MERS funding)	513	200,000.00		200,000.00	0%		200,000.00	200,000.00
Less: Fringe Benefits Recovered	513	(700,000.00)	(397,537.43)	(302,462.57)	57%		(700,000.00)	(302,462.57)
Other Distributive	514	80,000.00	125,986.57	(45,986.57)	157%	70,000.00	150,000.00	24,013.43
<b>Total Distributive Expense</b>		<b>1,380,000.00</b>	<b>853,692.94</b>	<b>526,307.06</b>	<b>62%</b>	<b>70,000.00</b>	<b>1,450,000.00</b>	<b>596,307.06</b>
<b>Net Administrative Expense:</b>								
Administrative Expense	515	600,000.00	351,555.23	248,444.77	59%	200,000.00	800,000.00	448,444.77
Less: STLM Overhead Recovered	629	(200,000.00)	(197,099.46)	(2,900.54)	99%	(86,000.00)	(286,000.00)	(88,900.54)
Less: Overhead Recovered	630	(5,000.00)	(2,763.20)	(2,236.80)	55%		(5,000.00)	(2,236.80)
<b>Total Net Administrative Expense</b>		<b>395,000.00</b>	<b>151,692.57</b>	<b>243,307.43</b>	<b>38%</b>	<b>114,000.00</b>	<b>509,000.00</b>	<b>357,307.43</b>

**FY 2023 Budget Amendment #1 Approved 5/23/2023**

<b>Expenditures</b>								
		Proposed 2023 Budget	Actual Rev/Exp as of 04/30/2023	Budget Remaining	Percent of Budget Used	Approved 5/23/23 Amendment #1	Approved Amended Budget	Amount left in Budget
<b>State Trunkline Maintenance</b>	<b>517</b>	<b>1,900,000.00</b>	<b>1,503,620.97</b>	<b>396,379.03</b>	<b>79%</b>		<b>1,900,000.00</b>	<b>396,379.03</b>
<b>State Trunkline Non-Maintenance</b>	<b>518</b>	<b>20,000.00</b>	<b>1,123.92</b>	<b>18,876.08</b>	<b>6%</b>	<b>575,000.00</b>	<b>595,000.00</b>	<b>593,876.08</b>
<b>Non-Road Project Expense</b>	<b>519</b>	<b>0.00</b>		<b>0.00</b>			<b>0.00</b>	
<b>Non-Road Expenditures</b>	<b>521</b>	<b>80,000.00</b>	<b>13,795.69</b>	<b>66,204.31</b>	<b>17%</b>	<b>(40,000.00)</b>	<b>40,000.00</b>	<b>26,204.31</b>
<b>Net Capital Outlay Expense:</b>	<b>900</b>							
Capital Outlay Expense		500,000.00	528,940.93	(28,940.93)	106%	60,000.00	560,000.00	31,059.07
Less: Depreciation		(1,000,000.00)		(1,000,000.00)	0%		(1,000,000.00)	(1,000,000.00)
Less: Equipment Retirements		0.00		0.00	#DIV/0!		0.00	0.00
<b>Total Net Capital Outlay Expense</b>		<b>(500,000.00)</b>	<b>528,940.93</b>	<b>(1,028,940.93)</b>	<b>-106%</b>	<b>60,000.00</b>	<b>(440,000.00)</b>	<b>(968,940.93)</b>
<b>Debt Service:</b>								
Bond Principal	991	295,000.00	295,000.00	0.00	100%		295,000.00	0.00
Bond Interest	995	35,825.45	19,206.30	16,619.15	54%		35,825.45	16,619.15
<b>Total Debt Service</b>		<b>330,825.45</b>	<b>314,206.30</b>	<b>16,619.15</b>	<b>95%</b>	<b>0.00</b>	<b>330,825.45</b>	<b>16,619.15</b>
<b>Total Expenditures</b>		<b>11,420,825.45</b>	<b>4,638,448.03</b>	<b>6,782,377.42</b>	<b>41%</b>	<b>(380,978.00)</b>	<b>11,039,847.45</b>	<b>6,401,399.42</b>
<b>Budgeted Net Revenues (Expenditures)</b>		<b>1,015,684.55</b>	<b>324,269.90</b>				<b>1,106,344.20</b>	
<b>Accumulated Fund Balance From Prior Years</b>		<b>5,283,995.64</b>	<b>5,471,982.97</b>				<b>5,471,982.97</b>	
		(Estimated)	(Actual)				(Actual)	
<b>Projected Fund Balance at Budget Year-End</b>		<b>6,299,680.19</b>	<b>5,796,252.87</b>				<b>6,578,327.17</b>	