

September 28, 2023

A **Public Hearing** of the Board of Delta County Road Commissioners was held on Thursday, September 28, 2023 at 4:00 p.m. at the Main Office, 3000 32nd Avenue North, Escanaba, MI

The meeting was called to Order at 4:00 p.m. by Vice-Chairman Stempki, followed by the Pledge of Allegiance.

PRESENT: Commissioner Randy Bjork, Commissioner Dennis Stanek, Commissioner Mark Asselin and Vice-Chairman Stempki.

ABSENT: Chairman Bob Aschbacher

The meeting was opened up for public comment on the 2024 General Appropriations Act.

There were no public comments or questions.

The Proposed Fiscal Year Ending 9/30/2024 Budget (General Appropriations Act) was presented & reviewed.

It was moved by Commissioner Asselin, seconded by Commissioner Bjork to adopt the Fiscal Year Ending 9/30/2024 General Appropriations Act of the Delta County Road Commission.

Roll Call Vote:

Commissioner Bjork – Yes

Commissioner Asselin – Yes

Commissioner Stanek – Yes

Vice-Chairman Stempki – Yes

It was moved by Commissioner Asselin, seconded by Vice-Chairman Stempki to Approve the 2023 Budget Amendment 2 as proposed and recommended by Finance Director Pam Peterson. (Amendment detail printed following these minutes)

Roll Call Vote:

Commissioner Bjork – Yes

Commissioner Asselin – Yes

Commissioner Stanek – Yes

Vice-Chairman Stempki – Yes

There being no more comments or concerns, Vice-Chairman Stempki adjourned the meeting at 4:15 pm.

Dustin Stempki, Vice-Chairman

Samantha Grau, Deputy County Clerk

2024 GENERAL APPROPRIATIONS ACT

For the purpose of administering the General Appropriations Act in accordance with the provision of Public Act 2 of 1968, as amended, the following provisions are included:

1. Jody Norman, Manager, is designated as Chief Administrative Officer, and Pamela Peterson, Finance/Human Resource Director, is designated as
2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to the approval of the Board of County Road Commissioners at their next regular Board Meeting.

The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line items in the proportion as the allocation of actual Distributive Expense at year end.

Fiscal Year 2024 Proposed Budget

Revenues

	Actual 2022	Estimated 2023	Proposed 2024
Licenses & Permits			19,200.00
Federal Grants	1,062,696.17	1,431,985.37	1,322,578.00
Total State Grants	7,153,319.98	8,071,875.64	9,036,974.00
Contributions from Local Units:	625,000.00	821,586.09	700,000.00
Charges for Services:	2,407,144.70	2,970,162.89	1,948,000.00
Interest Earned	8,254.00	43,000.00	30,000.00
Other Revenue:	120,245.02	103,070.19	70,000.00
Total Revenue	11,376,659.87	13,441,680.18	13,126,752.00

Expenditures

	Actual 2022	Estimated 2023	Proposed 2024
Primary Preservation & Structural Improvements	2,419,929.00	2,594,712.15	4,378,281.00
Primary Routine & Prev. Maintenance	1,565,000.00	2,187,000.00	2,800,000.00
Local Construction/Capacity Improvements	0.00	0.00	0.00
Local Preservation/Structural Improvements	320,000.00	192,746.20	55,000.00
Local Routine & Preventative Maintenance	2,140,000.00	2,046,000.00	1,700,000.00
Net Equipment Expense:	295,000.00	672,038.51	600,000.00
Distributive Expense	1,405,000.00	1,560,000.00	1,425,000.00
Net Administrative Expense:	35,666.18	252,500.00	360,000.00
State Trunkline Maintenance	2,345,000.00	2,162,000.00	1,900,000.00
State Trunkline Non-Maintenance	41,357.64	675,000.00	48,000.00
Non-Road Project Expense	0.00	0.00	0.00
Non-Road Expenditures	46,554.53	722,000.00	80,000.00
Net Capital Outlay Expense:	199,474.86	(554,000.00)	(500,000.00)
Debt Service:	19,206.30	389,638.06	397,353.45
Total Expenditures	10,832,188.51	12,899,634.92	13,243,634.45
Budgeted Net Revenues (Expenditures)	544,471.36	542,045.26	(116,882.45)
Accumulated Fund Balance From Prior Years	4,739,524.28	5,471,982.97	6,014,028.23
	<i>(Actual)</i>	<i>(Actual)</i>	<i>(Estimated)</i>
Projected Fund Balance at Budget Year-End	5,283,995.64	6,014,028.23	5,897,145.78
Projected Year-End Fund Balance Breakdown:			
Total Unassigned Projected Fund Balance at Budget Year-End			

FY 2023 Budget Amendment #2 APPROVED 9/28/2023										
Revenues										
		Approved 2023 Budget	Approved 5/23/23 Amendment #1	Approved Amended Budget	Actual Rev/Exp as of 09/28/23	Percent of Budget Used	APPROVED 9/28/23 Amendment #2	APPROVED Amended Budget	Budget Remaining	
Federal Grants:										
440 Bridge-Postponed	501	1,200,000.00	(1,200,000.00)	0.00	0.00	#DIV/0!		0.00	0.00	
420 & 426 pavement markings 213709		50,000.00		50,000.00	35,707.53	71%	(14,292.47)	35,707.53	0.00	
By-Pass Truck Route Signs 213712		70,000.00		70,000.00	40,375.68	58%	(29,624.32)	40,375.68	0.00	
CR 430 215213		589,860.07		589,860.07	846,586.00	144%	256,725.93	846,586.00	0.00	
CR 432 West		280,000.00		280,000.00	282,178.40	101%	2,178.40	282,178.40	0.00	
CR 525/416 215113		230,000.00		230,000.00	223,733.11	97%	(6,266.89)	223,733.11	0.00	
Previous FY Fed aid funds		20,139.93	(19,000.00)	1,139.93	3,404.65	299%	2,264.72	3,404.65	0.00	
Total Federal Grants		2,440,000.00	(1,219,000.00)	1,221,000.00	1,431,985.37	117%	210,985.37	1,431,985.37	0.00	
State Grants:										
CR 430 215213		0.00	240,000.00	240,000.00	0.00	0%	(240,000.00)	0.00	0.00	
EGLE Lighting Grant		0.00		0.00	25,000.00	#DIV/0!	25,000.00	25,000.00	0.00	
Previous FY State grant funds carryover		5,000.00		5,000.00	632.24	13%	(4,367.76)	632.24	0.00	
MI Pension Grant		0.00		0.00	624,052.00	#DIV/0!	624,052.00	624,052.00	0.00	
MTF Allocation	546	7,100,000.00		7,100,000.00	6,847,799.11	96%	250,000.00	7,350,000.00	502,200.89	
MTF Snow Funds & Engineering Reimbursement	546	60,000.00	12,191.40	72,191.40	72,191.40	100%		72,191.40	0.00	
Total State Grants		7,165,000.00	252,191.40	7,417,191.40	7,569,674.75	102%	654,684.24	8,071,875.64	502,200.89	
Contributions from Local Units - Township Cont.	580	700,000.00		700,000.00	821,586.09	117%	121,586.09	821,586.09	0.00	
Charges for Services:										
Trunkline Maintenance	627	1,900,000.00		1,900,000.00	1,830,086.82	96%	261,000.00	2,161,000.00	330,913.18	
Trunkline Non-Maintenance (TWA)	628	20,000.00	575,000.00	595,000.00	614,339.69	103%	79,222.89	674,222.89	59,883.20	
Trunkline Maintenance Audit Adjustment	627-01	115,310.00		115,310.00	115,310.00	100%		115,310.00	0.00	
R.O.W. Permits	476	1,200.00		1,200.00	1,350.00	113%	150.00	1,350.00	0.00	
Transportation Permits	477	18,000.00		18,000.00	16,755.00	93%	280.00	18,280.00	1,525.00	
Total Charges for Services		2,054,510.00	575,000.00	2,629,510.00	2,577,841.51	98%	340,652.89	2,970,162.89	392,321.38	
Interest Earned	665	7,000.00	25,000.00	32,000.00	39,314.05	123%	11,000.00	43,000.00	3,685.95	
Other Revenue:										
Contribution/donation-Private sources	674	0.00	81,490.25	81,490.25	0.00	0%	(81,490.25)	0.00	0.00	
Reimbursements - Non-Road Services	676	59,174.00	(5,000.00)	59,174.00	97,546.11	165%	38,372.11	97,546.11	0.00	
Scrap & Salvage Sales	677	10,000.00		10,000.00	4,698.08	94%	(301.92)	4,698.08	0.00	
Gain/Loss on Equipment Disposal	673	826.00		826.00	826.00	100%		826.00	0.00	
Total Other Revenue		70,000.00	76,490.25	146,490.25	103,070.19	70%	(43,420.06)	103,070.19	0.00	
Total Revenue		12,436,510.00	(290,318.35)	12,146,191.65	12,543,471.96	103%	1,295,488.53	13,441,680.18	898,208.22	

FY 2023 Budget Amendment #2 APPROVED 9/28/2023

Expenditures		Proposed 2023 Budget	Approved 5/23/23 Amendment #1	Approved Amended Budget	Actual Rev/Exp as of 09/28/23	Percent of Budget Used	APPROVED 9/28/23 Amendment #2	APPROVED Amended Budget	Budget Remaining
Primary Preservation & Structural Improvements	459-460								
440-Bridge-Postponed		1,318,000.00	(1,280,000.00)	38,000.00	28,713.40	76%	(9,286.60)	28,713.40	0.00
420 & 426 pavement markings 213709		60,000.00		60,000.00		0%	(60,000.00)	0.00	0.00
By-Pass Truck Route Signs 213712		80,000.00		80,000.00		0%	(80,000.00)	0.00	0.00
CR 430 215213		1,094,000.00		1,094,000.00	1,215,355.84	111%	121,355.84	1,215,355.84	0.00
CR 432 West		595,000.00		595,000.00	687,687.79	116%	92,687.79	687,687.79	0.00
CR 525/416 215113		512,000.00		512,000.00	511,436.97	100%	(563.03)	511,436.97	0.00
CR 533 Bridge-FY2022 Carryover		1,000.00	4,702.00	5,702.00	11,149.90	196%	5,447.90	11,149.90	0.00
CR 535 205825-FY2022 Carryover		185,000.00	(184,680.00)	320.00	320.00	100%		320.00	0.00
Other heavy primary work		450,000.00		450,000.00	125,138.37	28%	(324,861.63)	125,138.37	0.00
Future Design Engineering		20,000.00		20,000.00	14,909.88	75%	(5,090.12)	14,909.88	0.00
Total Primary Preservation/Structural Imp.		4,315,000.00	(1,459,978.00)	2,855,022.00	2,594,712.15	91%	(260,309.85)	2,594,712.15	0.00
Primary Routine & Prev. Maintenance	467-468	1,200,000.00	300,000.00	1,500,000.00	2,185,218.96	146%	687,000.00	2,187,000.00	1,781.04
Local Preservation/Structural Improvements	489-490								
Future Projects Design Engineering**		2,000.00		2,000.00		0%	(2,000.00)	0.00	0.00
Other Local Preservation/Structural Improvements		98,000.00		98,000.00	192,746.20	197%	94,746.20	192,746.20	0.00
Total Local Preservation/Structural Improvements		100,000.00	0.00	100,000.00	192,746.20	193%	92,746.20	192,746.20	0.00
Local Routine & Preventative Maintenance	497-498	1,600,000.00	0.00	1,600,000.00	2,044,856.95	128%	444,000.00	2,046,000.00	1,143.05
Net Equipment Expense:									
Direct Equipment Expense	510	800,000.00		800,000.00	778,916.49	97%	(20,000.00)	780,000.00	1,083.51
Depreciation Expense - Road Equipment	690-139	780,000.00		780,000.00		0%	50,000.00	830,000.00	830,000.00
Indirect Equipment Expense	511	450,000.00		450,000.00	479,910.24	107%	32,000.00	482,000.00	2,089.76
Depreciation Exp. - Shop Equip & Bldg./Fixt.	137/141	220,000.00		220,000.00		0%		220,000.00	220,000.00
Operating Equipment Expense	512	350,000.00		350,000.00	334,335.50	96%	(15,664.50)	363,000.00	28,664.50
Less: Equipment Rentals	670	(2,000,000.00)		(2,000,000.00)	(2,002,961.49)	100%	(2,961.49)	(2,002,961.49)	0.00
Total Net Equipment Expense		600,000.00	0.00	600,000.00	(409,799.26)	-68%	72,038.51	672,038.51	1,081,837.77
Distributive Expense									
Fringe Benefits (+ Fringe Recovered added in)	513	1,800,000.00		1,800,000.00	1,781,303.82	99%	(15,000.00)	1,785,000.00	3,696.18
Fringe Benefits (Additional MERS funding)	513	200,000.00		200,000.00	200,000.00	100%		200,000.00	0.00
Less: Fringe Benefits Recovered	513	(700,000.00)		(700,000.00)	(504,430.64)	72%	142,000.00	(558,000.00)	(53,569.36)
Other Distributive	514	80,000.00	70,000.00	150,000.00	131,372.73	88%	(17,000.00)	133,000.00	1,627.27
Total Distributive Expense		1,380,000.00	70,000.00	1,450,000.00	1,608,245.91	111%	110,000.00	1,560,000.00	(48,245.91)
Net Administrative Expense:									
Administrative Expense	515	600,000.00	200,000.00	800,000.00	561,207.34	70%	(200,000.00)	600,000.00	38,792.66
Less: S/TLM Overhead Recovered	629	(200,000.00)	(86,000.00)	(286,000.00)	(295,242.22)	103%	(49,000.00)	(335,000.00)	(39,757.78)
Less: Overhead Recovered	630	(5,000.00)		(5,000.00)	(12,400.45)	248%	(7,500.00)	(12,500.00)	(99.55)
Total Net Administrative Expense		395,000.00	114,000.00	509,000.00	253,564.67	50%	(256,500.00)	252,500.00	(1,064.67)

