

Delta County Road Commission

RESIDENTIAL DRIVEWAY POLICY

Policy #9

Effective Date: December 27, 1993

Revised: 05/08/2008, 11/13/2023

I. Purpose:

The purpose of this policy is to assure uniform standards for the procedure of driveway installation, modification, and maintenance within the right of way of all county roads under the jurisdiction of the Delta County Road Commission.

II. Management Responsibilities:

- Management will advise the public of the policy and procedure for work within the right of way for driveway installation, modification, and maintenance.
- Each Supervisor shall effectively enforce compliance of this policy.

III. Policy:

Installation:

The installation of a new driveway access to a county road requires a permit issued by the Delta County Road Commission to the property owner or the contractor responsible for the installation. Slopes must be seeded and mulched within 5 days following driveway installation.

Modification:

Any modification to an existing driveway access to a county road requires a permit issued by the Delta County Road Commission to the property owner or the contractor responsible for the installation. Modifications include, but are not limited to: extending a culvert, adding or removing culvert end sections, paving a driveway with either concrete or asphalt. Slopes must be seeded and mulched within 5 days following driveway modifications.

Maintenance:

All maintenance including, but not limited to: culvert cleaning and replacement of a failed culvert is the responsibility of the property owner. Culvert replacement requires a permit issued by the Delta County Road Commission to the property owner or the contractor responsible for installation.

Permit Fee:

There is a \$30.00 for all residential permits.

This was established during a public hearing of The Delta County Road Commissioners on 11/13/2023.

Number of driveways:

One driveway is allowed for residential property, held in one piece, with frontage less than or equal to 150 ft. One additional residential driveway may be permitted where frontage exceeds 150 ft. Two residential driveways may be permitted in lieu of the above requirement, to serve a circle driveway if the frontage of the property is 150 ft or more.

Width:

All residential driveways will have a minimum width of 14 feet gravel or 12 feet paved and a maximum width of 30 feet, measured at right angles to the centerline of the driveway at the right-of-way line, unless otherwise permitted.

Location:

1. No portion of a residential driveway, including the radius which meets the traveled way, will extend beyond the property line of an adjoining parcel of property extended at right angles to the centerline of the right-of-way from the point where the property line meets the right-of-way line, except with written permission from the adjacent property owner.
2. No portion of a residential driveway will be less than 30 feet from a property line, except with written permission from the adjacent property owner.
3. No portion of a residential driveway, including the radius which meets the traveled way, will be located closer than 50 feet to the nearest right-of-way line of an intersecting road or street except that in the case of a platted lot which does not provide enough frontage to allow for 50 feet, then the nearest point will be as far as possible but in no case less than 20 feet from the nearest right-of-way line of the intersecting street.
4. No portion of two residential driveways, including the radius meeting the traveled way, serving the same property, will be located closer than 50 feet, measured parallel to the centerline of the road.
5. A clear vision area shall be provided at all residential driveways entering onto a roadway under the jurisdiction of the Delta County Road Commission. To provide for adequate vision, all obstructions must be removed within the clear vision area. *(see table 1 on attached residential driveway specs. sheet)*
6. If a parcel has access to a private road as well as an existing county road, the driveway will only be permitted on the existing county road with board approval.

Joint Driveways:

When both property owners abutting a common property line agree, they may construct a joint residential driveway which will have a minimum width of 14 feet and a maximum width of 30 feet and will meet all the rules regarding LOCATION of residential driveways except that pertaining to location in regard to property lines. A written agreement must also be placed on file (signed & dated).

Surface:

All residential driveways will be surfaced with at least 6 inches of 23A gravel and have the same slope as the roadway for at least 10 feet from the edge of the traveled roadway. Surfacing with a higher type of surface will be permitted except as in Section 6 of General Requirements.

General:

1. The Delta County Road Commission will determine whether or not a culvert is required and if so the size (diameter) and length of culvert required, and the property owner shall furnish and install the culvert so determined.
2. Culverts will be installed in line with and on the same grade as the road ditch.
3. No culvert of less than a 15-inch diameter may be installed, unless otherwise permitted.
4. Culverts must be corrugated metal, aluminum or steel. Double wall plastic may be used, only if at least 2 feet of coverage is applied.

5. No storm water from a new drive or building construction will be allowed to run out onto the road or shoulder. In no case shall the rate of storm water from developed sites flowing to the county road right-of-way be greater than that from the previously undeveloped site.
6. Concrete approaches are not recommended but if installed must be below the level of the road surface. The edge of the radius will be level with the gravel shoulder or will have asphalt approaches up to it. Concrete must be six inches and be inspected by Delta County Road Commission before poured.
7. Driveways shall be at shoulder elevation for a distance of shoulder width from the edge of pavement or traveled portion of the roadway.

V. Exception:

This policy does not include:

- Thawing of a frozen culvert in spring or fall that is compromising normal flow of run-off water.
- During a road reconstruction or rehabilitation project, if the drainage is addressed and it is determined that driveway culverts need replacement, then the entire cost of the associated culvert is the responsibility of the Delta County Road Commission *up to a maximum length of 30 feet*. Anything over 30 feet will be the property owner's responsibility to pay for.

VI. Supplemental Polices:

This policy shall not replace but will supplement the following policies:

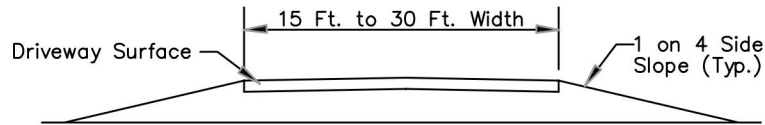
- Policy #5 – Minimum Standards & Regulations for Roadway & Drainage Development
- Policy #13 – Soil Erosion & Sedimentation Control Policy
- Policy #71 – Encroachment & Property Development

Bob Aschbacher, Chairman

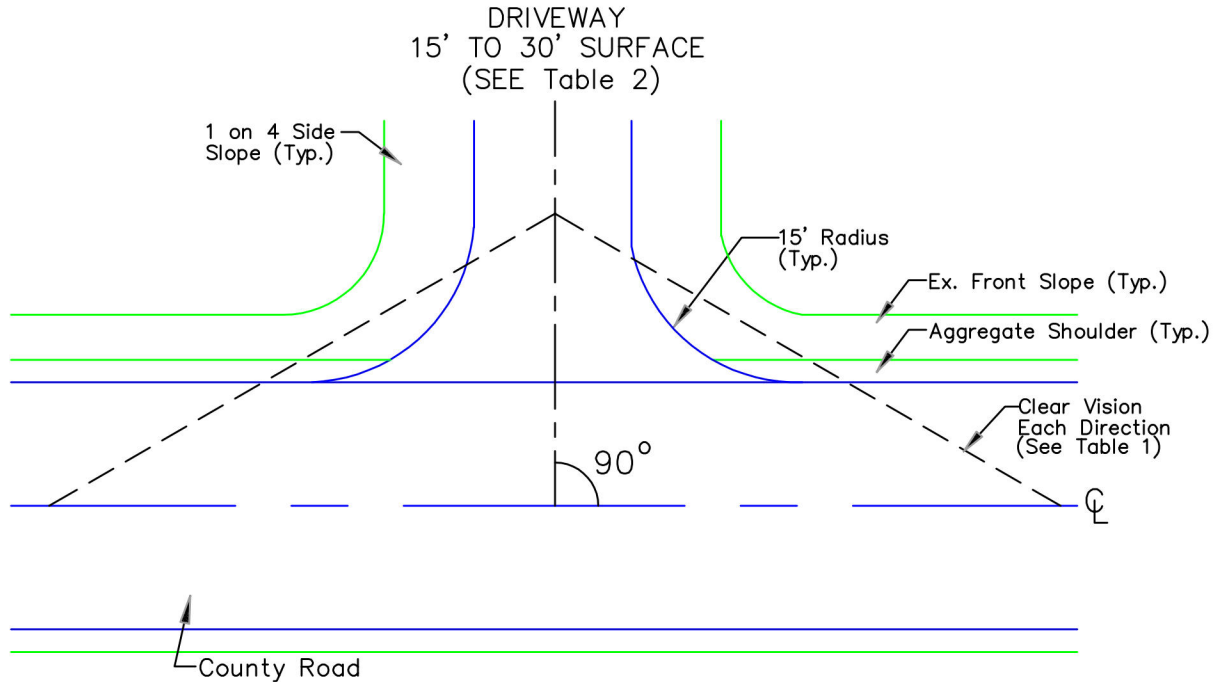
Attachments:

Delta County Road Commission Residential Driveway Specifications

DELTA COUNTY ROAD COMMISSION RESIDENTIAL DRIVEWAY SPECIFICATIONS



DRIVEWAY CROSS SECTION



DRIVEWAY PLAN VIEW

TABLE 1

CLEAR VISION TABLE

OPERATING SPEED ON ROADWAY (MPH)	SAFE SIGHT DISTANCE LOOKING LEFT FROM DRIVEWAY (FT.)	SAFE SIGHT DISTANCE LOOKING RIGHT FROM DRIVEWAY (FT.)
20 MPH	225	195
25 MPH	280	243
30 MPH	335	290
35 MPH	390	338
40 MPH	445	385
45 MPH	500	433
50 MPH	555	480
55 MPH	610	528

Table taken from the FHWA Local and Rural Safety Briefing Sheet "Access Management (Driveways)"

TABLE 2

SPECIFICATIONS

SPECIFICATIONS
GENERAL:
15 Ft. to 30 Ft. Top
6 inches of processed gravel or a combination of gravel & hot mix asphalt or concrete.
4 on 1 slopes.
Topsoil, Seed, and Mulch
Driveway surface at or below the county road shoulder elevation.
15 Ft. radius where driveway meets the county road.
Driveway shall meet the road at a 90 degree angle.
CULVERTS:
When required Culverts shall have a 15 inch minimum diameter.
Culverts shall be galvanized, concrete, or dual wall plastic.
Culverts shall have end sections.
Shall use approved connection bands only.
Culverts shall have 1 Ft. of cover minimum.
LOCATION:
Driveways will have Clear Vision in each direction as per Table 1.
See Policy No. 9 for additional information on location from adjacent property and right-of-way lines.