

DELTA COUNTY

JOB POSTING

POSTING: Delta County is seeking qualified applicants for the position of **SEASONAL PARKS AND RECREATION HOUSEKEEPER.**

DUTIES: See attached job description

QUALIFICATIONS: At least 18 years old. Valid Michigan Driver's License. Ability and knowledge to perform the duties and physical demands included in the job description.

HOURS: Up to 29 (Twenty-nine) hours per week.

PHYSICAL: Must be able to pass physical and drug screen.

SALARY: \$ 16-18.00 per hour based on experience

This position is open until filled.

Applications for the position of **SEASONAL PARKS AND RECREATION HOUSEKEEPER** will be accepted at the Delta County Administration Office, 310 Ludington St, Escanaba, MI 49829 or can be completed on the website deltacountymi.gov.

DELTA COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

It is the County's policy not to discriminate against qualified handicapped individuals.

**DELTA COUNTY
JOB DESCRIPTION
SEASONAL PARKS AND RECREATION HOUSEKEEPER**

Title: Seasonal Parks and Recreation Housekeeper

Classification: Non-Union, Seasonal **Grade:** N/A

Department: Parks and Recreation

Reports to: Parks Manager

Supervised by: Parks Manager or its designee

Revision Date: Personnel **4/8/24 , Board approved 4/9/24**

GENERAL PURPOSE

This is a seasonal position with employment during the summer months. The seasonal park and recreation housekeeper is responsible for essential duties related to the cleanliness of the County's parks and forest lands. Weekend and Evening hours may be required.

SUPERVISION RECEIVED

Work is performed under the direction of the Parks Manager

SUPERVISION EXERCISE

There is no supervision exercised.

ESSENTIAL FUNCTIONS

- Actively participate in a safe workplace culture.
- Keep all Delta County Parks and common areas clean. Including, but not limited to, cabins, office, pavilion, all bathrooms.
- Sanitizing and cleaning toilets, showers bathtub, countertops, sinks, windows, and doors.
- Ensure all rooms are cared for and inspected according to standards.
- Sweep vacuum, and mop floors.
- Collect and dispose of trash.
- Maintain campground standard of professional clean and orderly grounds.
- Convey information to management regarding the status of equipment.
- Maintain supplies, tools and equipment.

ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES

- Detail and quality oriented.

- Team friendly.
- Proactive.
- Experience with cleaning and following written directions.

REQUIRED EXPERIENCE, EDUCATION AND TRAINING

- Must be at least eighteen years of age.
- Valid Michigan Driver's License

PHYSICAL DEMANDS

- This position is performed in both indoor and outdoor settings, possibly in adverse weather conditions.
- Requires the ability to exert moderately heavy physical effort in moderate to heavy work, typically involving some combination of climbing, pushing and pulling.
- Requires the ability to stand and walk and do repetitious tasks for an extended period of time.
- Requires the ability to lift loads of up to fifty pounds.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The County of Delta is an Equal Opportunity Employer