

Minutes of Regular Meeting at Kipling Hall

Brampton Township

August 19, 2024

Supervisor Maufort called the meeting to order at 7:00 pm. The pledge was cited by all Board members along with visitors Pat Young, Brent and Pierce Desjarlais, Tom Meyers, Ernie Nebel and David Tackman.

M/Thull S/Smauley to amend the agenda by adding items #7(Assessors and approve Nelson property split), #8(Drainage ditch problem-David Tackman, et al), #8a (Renewal of the Par Plan Insurance) and delete #25(Pay the bills). M/C

M/Thull S/Smauley approving the July meeting minutes. M/C

Township Assessor, Brent Desjarlais updated the group on the following assessing items:

- Transition from previous Assessor Bob Desjarlais to Brent has been very smooth
- Pierce Desjarlais joined Brent in mid-May
- There was no July Board of Review meeting. All items were taken care of prior to meeting
- They have been working on 20% property inspections
- 2026 will be a State Assessing Audit – certain data along with poverty guidelines will need to be posted online somewhere. Clerk Edwardsen will reach out to Brandon, the County IT Tech to see about posting these items for us. The State Audit was just completed in Dickinson County and the Township Brent provides his Assessor services to received a perfect score.

M/Thull S/Smauley to approve the proposed Nelson land split. M/C

M/Thull S/Elegeert approving the Par Plan Insurance renewal. The renewal period is 8/23/24 – 8/23/25 at a cost of \$19,924.00. M/C

M/Thull S/Elegeert for the purchase of 6 cushioned folding chairs which will be used for meetings and elections. M/C

Clerk Edwardsen provided information from the DSTech meeting. The Fire Chief's laptop is out of warranty and should be replaced. Edwardsen will get price quotes from DSTech to review at next month's meeting.

M/Elegeert S/Thull authorizing the expansion of the Clerk's election closet at the Kipling Hall. M/C

M/Edwardsen S/Elegeert approving the contract for CUPPAD to prepare the Township's 5-year Rec Plan and MDNR grant submission. The actual cost is \$4,225 which amends the July motion approving CUPPAD to prepare the rec plan at a cost of \$3,000. M/C

M/Elegeert S/Thull appointing the playground committee as:

- Chair: Craig Peloza
- Ashley Edwardsen
- Debbie Edwardsen
- Dennis Maufort

M/C

At a meeting with Clerk Edwardsen, the Par Plan Risk Control Agent made the following recommendations to the Township:

- Township should have Attorney review all contracts
- Video surveillance should be installed in hall, outside pavilion, and parking lot.
- All roofs should be inspected every year. Kipling is good for 5 years due to being new.
- Should have generator in case furnace goes out and pipes freeze. (Par Plan grants are available for this)
- Township should adopt a social media policy. (A sample was provided)
- Certificates of Insurance should be collected from all Vendors.
- Highly recommended installing the Par Plan's free Sensor system. Once installed it will send alerts to personnel cell phone if building temp decreases/increases or if water is detected at a certain level.
- Noted the condition of playground as very poor. Suggested all equipment be repaired, replaced, or taken out completely. She offered some insight of what a new playground would all entail regarding maintenance and compliance.

The board discussed the poor condition of the Days River Lions Club roof. A decision was made to leave it and work on finding a solution to sell it. Clerk Edwardsen will attempt to find the legal file which was started by Attorney's Nastoff and Bergman who are now out of business.

Supervisor Maufort gave an update on the Kipling Hall parking lot ingress and egress signs and Delta Fence's intention to prepare the fence for a walkway to the pavilion and hall.

M/Thull S/Edwardsen to pay the final \$2,366.95 Larson invoice for completing the Kipling Hall parking lot. M/C

The Board reviewed the 2024 Audit done by SOMEcpa's. The final report showed a very clean audit.

M/Thull S/Elegeert confirming a review of the monthly revenue/expense report. M/C

Fire Chief Young reported 2 call outs – a rollover and a tree over the power line. The Chief applied for a \$10,000 grant thru State Farm but has not heard anything yet. The Brampton Fire Hall needs a new door handle.

There was no Supervisor's report.

Clerk Edwardsen reported the following:

- The door knob on the basement storage room was replaced
- August 6th election results: 189 voters
- Asked for permission to clean out the basement stairway (throw away most of the old items being stored there)
- There are 2 hall rentals scheduled for September
- A FOIA request was received
- DSTech will provide board cybersecurity training next month at 6:45 pm.

Treasurer Thull stated this month's bills will be approved at September's meeting.

There were no Board trustee comments.

M/Elegeert S/Smauley to adjourn at 9:32 pm. M/C