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Brian Herioux, Chair Airpt. Brd. Dee Dee Anderson Skradski, V-Chair Airpt. Brd. Will Carne, Airpt. Brd.
Matthew Jensen, Cty Brd Rep Kelli van Ginhoven, Cty Brd Rep Brad Reed, Airpt. Brd. Jay Bostwick, Airpt. Brd

**DELTA COUNTY AIRPORT ADVISORY BOARD
SEPTEMBER 16, 2024, 8:30 a.m.
SPECIAL MEETING MINUTES**

I. CALL TO ORDER: A special meeting of the Delta County Airport Advisory Board was held this date pursuant to the public advisory posted on September 4, 2024, at **8:32 a.m.** Please rise for the Pledge of Allegiance.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

PRESENT: Chair Brain Herioux; Vice Chair Dee Dee Anderson Skradski; Will Carne; Commissioner Matthew Jensen; Commissioner Kelli van Ginhoven; Brad Reed; Jay Bostwick; Airport Manager (AM) Robert Ranstadler; and Assistant Airport Manager (AAM) Robyn Morrison.

ABSENT: None

MEMBERS OF THE PUBLIC PRESENT (INCLUDING ANY OFFICIALS EXTERIOR TO THE AIRPORT BOARD OR AIRPORT MANAGEMENT): The following Mead & Hunt staff attended the meeting: Stephanie Ward (Sr. Project Manager), Stephanie Green (Project Manager), Andrew Panetta (Project Engineer), and Zachary Puchacz (PFC Program Manager).

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING: 9/13/2024. Motion to approve minutes from previous meetings by Chair Herioux, supported by Commissioner Jensen. **MOTION CARRIED.**

APPROVAL OF AGENDA: 9/16/2024. Motion to approve agenda by Chair Herioux, supported by Commissioner Van Ginhoven. **MOTION CARRIED.**

V. PUBLIC COMMENT (ON AGENDA ITEMS ONLY): None

VI. AIRPORT TENANT ISSUES: None

VII. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Mead & Hunt Scope of Services and Project Updates Presentation

Representative team from Mead & Hunt provided a presentation and answered questions about the following topics:

- *Design Projects FY2024 (Install RWY 1/19 PAPIs/REILs; Perimeter Fencing; and Commercial Apron Reconstruction/Rehabilitation)*
- *PFC Overview*
- *Terminal Narrative Plan*
- *SREB Redesign*
- *Sewer Easement*
- *Title VI & CPP*
- *ASP Program*
- *PCR Update*
- *Miscellaneous Projects (Fuel truck replacement, ACM revision, RPZ land acquisition, rates & charges review, airport leases)*

VIII. GENERAL PUBLIC COMMENT (OTHER THAN AGENDA): None

IX. ADJOURNMENT: Motion to adjourn at **10:31 a.m.** made by Commissioner Jensen, seconded by Commissioner Van Ginhoven.

Next Board Meeting October 14, 2024 @ 8:30 a.m.

RESPECTFULLY SUBMITTED BY:

Robert C. Ranstadler
Airport Manager

Brian Herioux
Airport Board Chair