

September 30, 2024

A **Public Hearing** of the Board of Delta County Road Commissioners was held on Monday, September 30, 2024 at 3:30 p.m. at the Main Office, 3000 32nd Avenue North, Escanaba, MI.

The meeting was called to Order at 3:30 p.m. by Chairman Aschbacher, followed by the Pledge of Allegiance.

PRESENT: Chairman Bob Aschbacher, Commissioner Dennis Stanek and Vice-Chairman Stempki.

ABSENT: Commissioner Randy Bjork & Commissioner Mark Asselin

The meeting was opened up for public comment on the 2025 General Appropriations Act.

There were no public comments or questions.

The Proposed Fiscal Year Ending 9/30/2025 Budget (General Appropriations Act) was presented & reviewed.

It was moved by Vice-Chairman Stempki, seconded by Chairman Aschbacher to adopt the Fiscal Year Ending 9/30/2025 General Appropriations Act of the Delta County Road Commission.

Roll Call Vote:

Chairman Aschbacher – Yes

Commissioner Stanek – Yes

Vice-Chairman Stempki – Yes

It was moved by Commissioner Stanek, seconded by Vice-Chairman Stempki to Approve the 2024 Budget Amendment 1 as proposed and recommended by Finance Director Pam Peterson. (Amendment detail printed following these minutes)

Roll Call Vote:

Chairman Aschbacher – Yes

Commissioner Stanek – Yes

Vice-Chairman Stempki – Yes

There being no more comments or concerns, Chairman Aschbacher adjourned the meeting at 3:42 pm.

Bob Aschbacher, Chairman

Samantha Grau, Deputy County Clerk

2025 GENERAL APPROPRIATIONS ACT

For the purpose of administering the General Appropriations Act in accordance with the provision of Public Act 2 of 1968, as amended, the following provisions are included:

1. Jody Norman, Manager, is designated as Chief Administrative Officer, and Pamela Peterson, Finance/Human Resource Director, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to the approval of the Board of County Road Commissioners at their next regular Board Meeting.

The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line items in the proportion as the allocation of actual Distributive Expense at year end.

Fiscal Year 2025 Proposed Budget

Revenues

	Actual 2023	Estimated 2024	Proposed 2025
Licenses & Permits		24,600.00	19,200.00
Federal Grants	1,431,985.37	480,816.90	1,793,260.00
Total State Grants	8,071,875.64	9,695,977.76	7,809,000.00
Contributions from Local Units:	821,586.09	694,458.36	700,000.00
Charges for Services:	2,970,162.89	3,077,266.79	2,110,000.00
Interest Earned	43,000.00	176,500.00	148,000.00
Other Revenue:	103,070.19	97,350.32	70,000.00
Total Revenue	13,441,680.18	14,246,970.13	12,649,460.00

Expenditures

	Actual 2023	Estimated 2024	Proposed 2025
Primary Preservation & Structural Improvements	2,594,712.15	3,899,105.52	3,504,675.00
Primary Routine & Prev. Maintenance	2,187,000.00	1,895,000.00	3,350,000.00
Local Construction/Capacity Improvements	0.00	0.00	0.00
Local Preservation/Structural Improvements	192,746.20	183,023.05	155,000.00
Local Routine & Preventative Maintenance	2,046,000.00	1,633,000.00	1,700,000.00
Net Equipment Expense:	672,038.51	677,307.53	600,000.00
Distributive Expense	1,560,000.00	1,513,732.97	1,425,000.00
Net Administrative Expense:	252,500.00	298,045.89	435,000.00
State Trunkline Maintenance	2,162,000.00	2,468,074.73	2,000,000.00
State Trunkline Non-Maintenance	675,000.00	210,547.06	110,000.00
Non-Road Project Expense	0.00	0.00	611,200.00
Non-Road Expenditures	722,000.00	70,060.76	80,000.00
Net Capital Outlay Expense:	(554,000.00)	(143,205.08)	(175,000.00)
Debt Service:	389,638.06	397,353.45	406,713.75
Total Expenditures	12,899,634.92	13,102,045.88	14,202,588.75
Budgeted Net Revenues (Expenditures)	542,045.26	1,144,924.25	(1,553,128.75)
Accumulated Fund Balance From Prior Years	5,471,982.97	6,014,028.23	7,158,952.48
	<i>(Actual)</i>	<i>(Actual)</i>	<i>(Estimated)</i>
Projected Fund Balance at Budget Year-End	6,014,028.23	7,158,952.48	5,605,823.73
Projected Year-End Fund Balance Breakdown:			
Total Unassigned Projected Fund Balance at Budget Year-End			

FY 2024 Budget Amendment #1 Approved 9/30/2024							
Revenues							
		Proposed 2024 Budget	Actual Rev/Exp as of 9/30/2024	Percent of Budget Used	Proposed Amendment #1	Proposed Amended Budget	Amount left in Budget
Licenses & Permits:	475						
R.O.W. Permits	476	1,200.00	1,975.00	165%	775.00	1,975.00	0.00
Transportation Permits	477	18,000.00	19,125.00	106%	1,125.00	19,125.00	0.00
SESC Permits	479		3,500.00		3,500.00	3,500.00	0.00
Total Licenses & Permits		19,200.00	24,600.00	128%		24,600.00	0.00
Federal Grants:	501						
CR 483 - 215217		778,500.00		0%	(778,500.00)	0.00	0.00
FA 213712 BYPASS/H13 SIGNS		40,000.00	40,199.33	100%	199.33	40,199.33	0.00
FF H-13 Recessed Pavement Marking-218031		355,278.00	359,112.77	101%	3,834.77	359,112.77	0.00
CR 537 Bridge		148,800.00	81,155.13	55%	(67,644.87)	81,155.13	0.00
Other previous year project closings		0.00	349.67		349.67	349.67	0.00
Total Federal Grants		1,322,578.00	480,816.90	36%	(841,761.10)	480,816.90	0.00
State Grants:	539						
Buy-Out CR 483 - 215217		0.00	778,448.70		778,448.70	778,448.70	0.00
CR 434 Paving Grant		100,000.00	91,221.40	91%	(8,778.60)	91,221.40	0.00
CR 519/523 219202		296,000.00	237,655.00	80%	(58,345.00)	237,655.00	0.00
CR 410 Bridge		1,080,974.00	934,662.76	86%	(146,311.24)	934,662.76	0.00
Other previous year project closings		0.00	20.69		20.69	20.69	0.00
MTF Allocation	546	7,500,000.00	6,388,614.93	85%	78,758.22	7,578,758.22	1,190,143.29
MTF Snow Funds & Engineering Reimbursement	546	60,000.00	75,210.99	125%	15,210.99	75,210.99	0.00
Total State Grants		9,036,974.00	8,505,834.47	94%	659,003.76	9,695,977.76	1,190,143.29
Contributions from Local Units - Township Cont.	583	700,000.00	694,458.36	99%	(5,541.64)	694,458.36	0.00
Charges for Services:	600						
Trunkline Maintenance	627	1,900,000.00	1,862,281.72	98%	568,074.73	2,468,074.73	605,793.01
Trunkline Non-Maintenance (TWA)	628	48,000.00	209,387.46	436%	162,547.06	210,547.06	1,159.60
Trunkline Maintenance Audit Adjustment	627-01	0.00	398,645.00		398,645.00	398,645.00	0.00
Total Charges for Services		1,948,000.00	2,470,314.18	127%	1,129,266.79	3,077,266.79	606,952.61
Interest Earned	664						
Interest Earned-Bank Accounts (Sweep, Payroll, Invoice)	665	30,000.00	52,542.44	175%	27,000.00	57,000.00	4,457.56
Interest Earned on MI Class Investment	665-02		106,094.46		119,500.00	119,500.00	13,405.54
Total Interest Earned		30,000.00	158,636.90	529%	146,500.00	176,500.00	17,863.10
Other Revenue:							
Contribution/donation-Private sources	674	0.00				0.00	0.00
Reimbursements - Non-Road Services	676	60,000.00	71,373.06	119%	11,373.06	71,373.06	0.00
Scrap & Salvage Sales	677	10,000.00	6,098.37	61%	(3,901.63)	6,098.37	0.00
Gain/Loss on Equipment/Asset Disposal	673	0.00	19,878.89		19,878.89	19,878.89	0.00
Total Other Revenue		70,000.00	97,350.32	139%	27,350.32	97,350.32	0.00
Total Revenue		13,126,752.00	12,432,011.13	95%	1,114,818.13	14,246,970.13	1,814,959.00

FY 2024 Budget Amendment #1 Approved 9/30/2024

Expenditures							
		Proposed	Actual Rev/Exp	Percent of	Proposed	Proposed	Amount left
		2024 Budget	as of 9/30/2024	Budget Used	Amendment #1	Amended Budget	in Budget
Primary Preservation & Structural Improvements	459-460						
CR 434 Paving		295,000.00	293,926.02	100%	(1,073.98)	293,926.02	0.00
CR 483 - 215217		1,178,500.00	1,146,714.05	97%	(28,000.00)	1,150,500.00	3,785.95
CR 519/523 219202		366,529.00	329,982.71	90%	(36,546.29)	329,982.71	0.00
FF H-13 Recessed Pavement Marking-218031		400,000.00	399,014.19	100%	(985.81)	399,014.19	0.00
CR 410 Bridge		1,242,498.00	1,149,165.22	92%	(93,332.78)	1,149,165.22	0.00
CR 537 Bridge		585,754.00	286,062.38	49%	(299,691.62)	286,062.38	0.00
Other heavy primary work		290,000.00	265,300.35	91%	(20,000.00)	270,000.00	4,699.65
Future Design Engineering		20,000.00	20,455.00	102%	455.00	20,455.00	0.00
Total Primary Preservation/Structural Imp.		4,378,281.00	3,890,619.92	89%	(479,175.48)	3,899,105.52	8,485.60
Primary Routine & Prev. Maintenance	467-468	2,800,000.00	1,332,624.53	48%	(905,000.00)	1,895,000.00	562,375.47
Local Preservation/Structural Improvements	489-490						
Future Projects Design Engineering**		0.00		#DIV/0!		0.00	0.00
Other Local Preservation/Structural Improvements		55,000.00	183,023.05	333%	128,023.05	183,023.05	0.00
Total Local Preservation/Structural Improvements		55,000.00	183,023.05	333%	128,023.05	183,023.05	0.00
Local Routine & Preventative Maintenance	497-498	1,700,000.00	1,630,690.03	96%	(67,000.00)	1,633,000.00	2,309.97
Net Equipment Expense:							
Direct Equipment Expense	510	800,000.00	766,739.81	96%		800,000.00	33,260.19
Depreciation Expense - Road Equipment	690-139	780,000.00		0%		780,000.00	780,000.00
Indirect Equipment Expense	511	450,000.00	481,618.90	107%	45,000.00	495,000.00	13,381.10
Depreciation Exp. - Shop Equip & Bldg./Fixt.	137/141	220,000.00		0%	15,000.00	235,000.00	235,000.00
Operating Equipment Expense	512	350,000.00	242,924.36	69%	(80,000.00)	270,000.00	27,075.64
Less: Equipment Rentals	670	(2,000,000.00)	(1,902,692.47)	95%	97,307.53	(1,902,692.47)	0.00
Total Net Equipment Expense		600,000.00	(411,409.40)		77,307.53	677,307.53	1,088,716.93
Distributive Expense							
Fringe Benefits (+ Fringe Recovered added in)	513	1,800,000.00	1,757,040.07	98%	53,000.00	1,853,000.00	95,959.93
Fringe Benefits (Additional MERS funding)	513	200,000.00	200,000.00	100%		200,000.00	0.00
Less: Fringe Benefits Recovered	513	(700,000.00)	(574,995.87)	82%	31,732.97	(668,267.03)	(93,271.16)
Other Distributive	514	125,000.00	125,703.49	101%	4,000.00	129,000.00	3,296.51
Total Distributive Expense		1,425,000.00	1,507,747.69	106%	88,732.97	1,513,732.97	5,985.28
Net Administrative Expense:							
Administrative Expense	515	650,000.00	594,743.92	91%	(35,000.00)	615,000.00	20,256.08
Less: STLM Overhead Recovered	629	(280,000.00)	(240,753.62)	86%	(23,354.11)	(303,354.11)	(62,600.49)
Less: Overhead Recovered	630	(10,000.00)	(13,472.05)	135%	(3,600.00)	(13,600.00)	(127.95)
Total Net Administrative Expense		360,000.00	340,518.25	95%	(61,954.11)	298,045.89	(42,472.36)

FY 2024 Budget Amendment #1 Approved 9/30/2024

Expenditures							
		Proposed	Actual Rev/Exp	Percent of	Proposed	Proposed	Amount left
		2024 Budget	as of 9/30/2024	Budget Used	Amendment #1	Amended Budget	in Budget
State Trunkline Maintenance	517	1,900,000.00	2,262,322.68	119%	568,074.73	2,468,074.73	205,752.05
State Trunkline Non-Maintenance	518	48,000.00	210,427.46	438%	162,547.06	210,547.06	119.60
Non-Road Project Expense	519	0.00				0.00	0.00
Non-Road Expenditures	521	80,000.00	70,060.76	88%	(9,939.24)	70,060.76	0.00
Net Capital Outlay Expense:	970						
Capital Outlay Expense		500,000.00	953,417.03	191%	453,417.03	953,417.03	0.00
Less: Depreciation		(1,000,000.00)		0%	(74,000.00)	(1,074,000.00)	(1,074,000.00)
Less: Equipment Retirements		0.00	(22,622.11)		(22,622.11)	(22,622.11)	0.00
Total Net Capital Outlay Expense		(500,000.00)	930,794.92	-186%	356,794.92	(143,205.08)	(1,074,000.00)
Debt Service:							
Bond Principal	991	305,000.00	305,000.00	100%		305,000.00	0.00
LTD Principal		60,282.93	60,282.93			60,282.93	0.00
Bond Interest	995	30,563.45	30,563.45	100%		30,563.45	0.00
LTD Interest		1,507.07	1,507.07			1,507.07	0.00
Total Debt Service		397,353.45	397,353.45	100%	0.00	397,353.45	0.00
Total Expenditures		13,243,634.45	12,344,773.34	93%	-141,588.57	13,102,045.88	757,272.54
Budgeted Net Revenues (Expenditures)		(116,882.45)	87,237.79		1,256,406.70	1,144,924.25	1,057,686.46
Accumulated Fund Balance From Prior Years		6,014,028.23				6,014,028.23	
		(Estimated)					
Projected Fund Balance at Budget Year-End		5,897,145.78	5,984,383.57			7,158,952.48	