

BALDWIN TOWNSHIP
P.O. Box 173
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(906) 359-4228

Clerk's Minutes for November 25, 2024

The Baldwin Twp. meeting was called to order @ 7:00 p.m. by Supvr. Lisa Carlson, other board members present: Clerk Terre Anderson, Treasurer Mark Depuydt, Trustee Karen VanDamme, Trustee Dale Schneider.

Pledge of Allegiance

Fire Chiefs Report: Lisa reported 3 mutual aid fires and the equipment inspections were fine.

Clerk's Minutes: Minutes of 10/24/24 were presented; motion to accept by Mark, 2nd by Dale. Clerk's minutes to be placed on file. Motion carried.

Treasurer's Report: Treasurer's report presented; Motion by Dale to accept, 2nd by Lisa. Report to be placed on file. Motion carried.

Assessor's Report: Janice Frizzel not present. Report by Lisa Carlson no items yet for December's Board of Review.

Communications:

1. Michigan Township Association (MTA) Voice/Insights are being received by Township Board members.
2. Delta County Board info - John Malnar reported 2 new Board Members were elected and there is 1.2 Billion Dollars proposed for Michigan Roads. John will be representing the Board of Michigan Counties Association in Washington DC in March 2025.
3. Solar Invenergy Report- Tim Barron reported that the work is progressing.
4. Delta County Township Association (DCTA)- There was no November meeting and Annual Party is December 6, 2024.

Unfinished Business:

1. No new news on the Fire Sign Project but Baldwin Township Ready.
2. ARPA Funds Obligation. Lisa proposed the obligation of ARPA funds for the flooring contract in the amount of \$11,610.03 with Jorgensen Williams Flooring. Motion by Lisa to accept, 2nd by Karen. Motion Carried.
3. Township Alley Way was discussed, and survey quote is pending.
4. FOIA policy update was discussed and is pending changes.
5. Fire Situation at light in Perkins discussed and the Landfill will be asked to assess what can be disposed of at their facility if property access is approved by owner.

New Business:

1. Deputy Appointments: Dale Schneider was appointed Deputy Clerk, Linda Lee was reappointed as Deputy Treasurer, Gregory Stevenson was appointed Deputy Supervisor. All to be sworn in ASAP.
2. Employees- All current employees retained. Michelle Stevenson for the office, Greg Stevenson as Sexton and Cemetery Supervision, Kelvin Dahn as Custodian/Groundskeeper.
3. Post Audit Policy was reviewed and updated. Bills/Claims will be approved by the Township Board prior to payment with the following exceptions.
 - Township Wages and Payroll.
 - Repetitive monthly utility bills.
 - Invoices with penalties or discounts that would be incurred if not paid prior to the Monthly Board Meeting.
 - The above items will be post-audited at monthly meetings.

The supervisor or other officials may authorize emergency expenditures when deems essential due to imminent threat to health, safety, or welfare of the Township.

New Business con't:

4. Public Comment Agenda was established and approved with statement appearing on the agenda at each meeting. Motion by Lisa to accept, 2nd by Terre. Motion carried.
5. Resolution for Public Inspection of Assessing Records was proposed and passed. Motion by Terre to accept and 2nd by Karen.
6. New Ceiling Tile was proposed with an estimated material cost of \$1,771.00; motion to accept by Terre, 2nd by Karen. Motion Carried.
7. Board Rules of Engagement were reviewed and discussed as outlined by MTA.
8. Draft Map of the Renegade Solar Project has been provided to the Township.
9. Painting of Township Hall to begin after Thanksgiving, volunteers needed.

Bills: Motion by Dale to pay bills as listed in the Clerks Report, 2nd by Mark. Motion carried.

Public Comments: Steve Brandstrom discussed the Township Alley use and access.

Motion to adjourn meeting at 7:41 pm by Dale, 2nd by Lisa. Motion carried meeting adjourned.