

Approved 2-28-25

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING  
February 4, 2025**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

January 30, 2025

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday February 4, 2025, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,  
Nancy J. Przewrocki  
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Johnson, Williams, van Ginhoven, and Jensen.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Przewrocki.

SPECIAL ORDERS OF BUSINESS

1. Rules of Procedure

Moved by Commissioner van Ginhoven and seconded by Commissioner Jensen to defer changes to the Rules of Procedure to a later date. MOTION CARRIED.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Johnson and seconded by Commissioner van Ginhoven to approve the minutes of the January 21, 2025 meeting, as corrected, under item changing OMI to OMA and item 12. make the policies accessible and internally available to employees, and approve the minutes of February 3, 2025 Special meeting with the correction of OMI to OMA. MOTION CARRIED.

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VI. APPROVAL OF AGENDA

Moved by Commissioner Johnson and seconded by Commissioner Williams to approve the agenda, as amended, adding item 14. Parks and Recreation - CUPPAD Contract for 5-Year Recreation Plan, Item. 15. Resolution - Deficit Elimination Plan - Drug Enforcement Fund, Item 16. Medical Examiner Contract, Item 17. Medical Examiner Investigator Addendum, Item 18. Animal Shelter Contract, Item 19. Administrations - Anderson, Tackman and Company - Audit Services, Item 20. Closed Session for Attorney Opinion, and Item 21. FOIA APPEAL #25-05. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received: 1. Letter from DTE.  
2. Letter from Tackman Capital Management.
- B. Forwarded: 1. Letter to Quenna Spriks.  
2. Letter to Jeanette Petersen.  
3. Letter to Holly Cook.  
4. Letter to Robert Ranstadler.  
5. Letter to Riley Baldovski.  
6. Letter to Carolen LaDouce.

VIII. REPORTS OF STANDING AND STATUTORY COMMITTEES

- 1. Pinecrest Board minutes of 9-26-24, 10-24-24, 11-21-24.
- 2. Human Services Board minutes of 10-24-24, 11-21-24.
- 3. CAA/HRA minutes of 11-21-24.
- 4. Airport Advisory Board minutes of 12-9-24.
- 5. Public Health minutes of 12-1-24.

- 1. Township Association minutes of 10-24-24, 12-6-24(annual).

Moved by Commissioner Johnson and seconded by Commissioner van Ginhoven to receive the communications and place on file.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

Moved by Commissioner Johnson and seconded by Commissioner van Ginhoven to receive the minutes of Standing and Statutory meetings and place on file.

IX. PUBLIC COMMENT ON AGENDA ITEMS

Richard Clark, Escanaba, addressed the Board with his concerns regarding the Veteran Affairs millage - thanked the public for passing the millage, and that the Veterans Service officer that has been serving our county veterans for many years should be appointed as Director.

X. COMMITTEE REPORTS:

1. Administrator's Report.

Moved by Commissioner Jensen seconded by Commissioner Williams to receive the Administrator's Report. MOTION CARRIED.

2. Finance Committee minutes of 1-29-25 and 1-31-25.

Moved by Commissioner Williams and seconded by Commissioner Johnson to receive the Finance Committee minutes of 1-29-25 and 1-31-25 and place on file. MOTION CARRIED.

3. Personnel Committee minutes of 1-30-25.

Moved by Commissioner van Ginhoven and seconded by Commissioner Johnson to receive the Personnel Committee minutes of 1-30-25, as corrected, and place on file. MOTION CARRIED.

4. Department Updates.

None.

XI. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

1. Airport - Transitional Proposal.

Moved by Commissioner Johnson and seconded by Commissioner Jensen to remove from the agenda. MOTION CARRIED.

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Jensen seconded by Commissioner Johnson to pay bills in the amount of \$ 437,404.20 and Commissioners expenses of \$ 2,894.53.

ROLL CALL	JOHNSON	YES
	WILLIAMS	YES
	VAN GINHOVEN	YES
	JENSEN	YES
	MALNAR	YES

MOTION CARRIED.

2. Parks and Recreation Commission By-Laws.

Moved by Commissioner Williams and seconded by Commissioner van Ginhoven to approve the Parks and Recreation By-Laws with the edits discussed. MOTION CARRIED.

3. Parks - Campground Policies and Regulations.

Moved by Commissioner Williams seconded by Commissioner Jensen to approve the Parks Campground Policies and Regulations, as presented. MOTION CARRIED.

4. LEPC Roster 2025.

Moved by Commissioner van Ginhoven and seconded by Commissioner Johnson to approve the Local Emergency Preparedness Committee Roster, as presented. MOTION CARRIED.

5. FY 24/25 HMEP Grant Application.

Moved by Commissioner van Ginhoven and seconded by Commissioner Johnson to approve the FY 24/25 Hazardous Material Emergency Preparedness Grant application, as presented. MOTION CARRIED.

6. Veterans Affairs - Director.

Moved by Commissioner Johnson and seconded by Commissioner Williams to approve the Veterans Affairs Director position, job description, and salary, as presented, and to post the position. MOTION CARRIED.

7. Veterans Affairs - Clerk.

Moved by Commissioner Johnson and seconded by Commissioner Jensen approve the Veterans Affairs Clerk \$18 per hour, non-exempt position, job description, and salary, as presented, and to post the position. MOTION CARRIED.

8. Veterans Affairs - Veteran Service Officer.

Moved by Commissioner Johnson and seconded by Commissioner Williams to restructure to assist Director, job description and salary, as presented. MOTION CARRIED.

9. Appointment to the Veterans Affairs Committee.

Moved by Commissioner Johnson and seconded by Commissioner Williams to appoint Benjamin Proehl - District One, Gary Maynard - District Two, Carlton Isaacson - District Three, Kelvin Smyth - District Four and Steven Kwarciany - District Five, to the new Veterans Affairs Board. MOTION CARRIED.

Moved by Commissioner Williams and seconded by Commissioner Jensen to set the term of District One - 12/31/26,

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District Two - 12/31/26, District 3 - 12/31/27, District 4 - 12/31/27 and District Five - 12/31/28. MOTION CARRIED.

10. Appointment to the Airport Board.

Moved by Commissioner Johnson seconded by Commissioner van Ginhoven to appoint Steve Viau to the Airport Board. MOTION CARRIED.

11. Appointment to the Parks and Recreation Commission.

Moved by Commissioner Johnson seconded by Commissioner van Ginhoven to appoint Steve Viau to the Parks and Recreation Board. MOTION CARRIED.

12. Board of Commissioners - Per diem and Travel Reimbursement.

Moved by Commissioner Johnson seconded by Commissioner Jensen to refer the Board of Commissioners per diem and travel reimbursement to the Personnel Committee. MOTION CARRIED.

13. E-mail Response Policy for the Administrator.

Moved by Commissioner Johnson seconded by Commissioner Jensen to refer to the Personnel Committee for a policy. MOTION CARRIED.

14. Park and Recreation - CUPPAD Contract for 5 Year Recreation Plan.

Moved by Commissioner Johnson and seconded by Commissioner Jensen to approve the contract for \$6,300 with CUPPAD for a 5-year Recreation Plan, as presented.

ROLL CALL	JOHNSON	YES
	WILLIAMS	YES
	VAN GINHOVEN	YES
	JENSEN	YES
	MALNAR	YES

MOTION CARRIED.

15. Resolution - Deficit Elimination Plan - Drug Enforcement Fund.

Moved by Commissioner Johnson and seconded by Commissioner Williams to adopt the Resolution for Deficit Elimination Plan - Drug Enforcement Fund, as presented. MOTION CARRIED.

16. Medical Examiner - Contract.

Moved by Commissioner Williams and seconded by Commissioner Jensen to approve the Medical Examiner Contract, as presented. MOTION CARRIED.

17. Medical Examiner - MEI Contract Addendum.

Moved by Commissioner Williams and seconded by Commissioner Johnson to amend the two Medical Examiner Investigator contracts, as presented. MOTION CARRIED.

18. Animal Shelter - Contract.

Moved by Commissioner Williams and seconded by Commissioner Jensen to approve a one-year Animal Shelter Contract for \$33,000, as presented. MOTION CARRIED.

19. Administration - Anderson, Tackman and Company - Audit Services.

Moved by Commissioner Johnson and seconded by Commissioner Jensen to approve Anderson, Tackman and Company Audit Services, as presented. MOTION CARRIED.

20. Closed Session.

Moved by Commissioner Johnson and seconded by Commissioner Jensen to move into closed session at 6:24 p.m. for the purpose of discussing attorney opinion under OMA Section 15.268(8)(h).

ROLL CALL	JOHNSON	YES
	WILLIAMS	YES
	VAN GINHOVEN	Recused-conflict of interest
	JENSEN	YES
	MALNAR	YES

MOTION CARRIED.

Moved by Commissioner Jensen and seconded by Commissioner Williams to reconvene into regular session at 6:52 p.m. MOTION CARRIED.

No actions were taken during closed session.

Moved by Commissioner Johnson and seconded by Commissioner Williams to receive the FOIA Appeal 25-05. MOTION CARRIED. Commissioner van Ginhoven recused for conflict of interest.

21. FOIA APPEAL #25-05.

Moved by Commissioner Johnson and seconded by Commissioner Malnar to request a 10-day extension on the 25-05 FOIA Appeal to seek an attorney opinion. MOTION CARRIED. Commissioner van Ginhoven was recused for a conflict of interest.

XII. PUBLIC COMMENT

Steve Kwarciany, thanked the Board for his appointment to the Veteran Affairs Committee. He addressed the Board with his concerns as to why Dave Dziejior can't be appointed to the Director position - why does he have to apply for the position?

Robert Ranstadler, Escanaba, addressed the Board with his concerns that he has been branded a federal criminal, has been a target of Andrea Nummilien since he took the Airport Manager position.

Andrea Nummilien, Maple Ridge Township, thanked the Board for actions taken to fulfil her FOIA appeal.

XIII. COMMISSIONERS CONCERNS

Commissioner Johnson: Attended Board of Public Health - peak of flu season.

Commissioner Williams: None.

Commissioner van Ginhoven: Opioid Taskforce still receiving RFP's, Overdose Awareness Feb. 12 at 7:00 p.m. in Masonville Township. Planning Commission is looking at one County Commissioner, replacing the second one with a Township Official.

Commissioner Jensen: Hiring Committee for Airport Manager. Fairground Maintenance - Bathhouse at Fairgrounds. Citizen Planner MSUE starting April 10 at the Escanaba Township Hall - would recommend for anybody interested in Planning and Zoning.

Commissioner Malnar: None.

Administrator Young: Thank you to Airports and Parks Board members? Moved by Commissioner Williams and seconded by Commissioner Jensen to send acknowledgements to Brian Godfrey and Jay Bostwick for their service to the Airport and Parks Boards. MOTION CARRIED.

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XIV. MEETING SCHEDULE

February 18<sup>th</sup> 5:15 p.m. Board meeting.  
March 4<sup>th</sup> 5:15 p.m. Board meeting.  
March 18<sup>th</sup> 5:15 p.m. Board meeting.

XV. NOTICES

30 day notice of appointments:

XVI. ADJOURNMENT

Moved by Commissioner Williams and seconded by Commissioner Jensen to adjourn at 7:07 p.m.

Respectfully Submitted,

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Nancy J. Przewrocki, County Clerk

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John Malnar, Board Chair