

## APPROVED MINUTES

### DELTA COUNTY PLANNING COMMISSION MEETING Delta County Service Center Monday, January 13, 2025

- I. Call to Order. The meeting was called to order at 5:30 p.m.
- II. Pledge of Allegiance.
- III. Election of Officers.
  1. Election of Chair.
    - i. Commissioner Christine Williams opened the nominations for Chairperson. Commissioner Matthew Jensen nominated Amy Berglund as Chair. There were no other nominations. A voice vote was taken, and Amy Berglund having received 5 votes was elected Planning Commission Chair.
  2. Election of Vice Chair.
    - i. John Denholm nominated Charles Lawson as Vice Chair. There were no other nominations. A voice vote was taken, and Charles Lawson having received 5 votes was elected Planning Commission Vice Chair.
  3. Election of Secretary.
    - i. Charles Lawson nominated John Denholm as Secretary. There were no other nominations. A voice vote was taken, and John Denholm having received 5 votes was elected Planning Commission Secretary.
- IV. Roll Call. Member(s) present: John Denholm, Amy Berglund, Curtis Larsen, Charles Lawson, Matthew Jensen, Christine Williams. Member(s) absent: Clayton Harris. Recording Secretary present: Kasja Nelson. Also present: Rachel Pascoe
- V. Approval of the December 2, 2024 minutes.

Motion to approve with the following amendments: 1- Correct the spelling of Curtis Larsen's name in section VII (under Roll Call), New Business Item 4 (under Roll Call), and Planning Commission Member Comments was made by Matthew Jensen and seconded by Curtis Larsen. Vote: Yes-6 No-0. Motion Carried.
- VI. Approval of agenda.

Motion to approve the agenda as written made by John Denholm and seconded by Curtis Larsen. Vote: Yes-6 No-0. Motion Carried.
- VII. Public Comment. None.
- VIII. Declaration of conflict of interest. None.
- IX. New Business.

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1. Township zoning/Planning Commission response – 30 day response waiver or letter after meeting for Township who do their own zoning.
  - i. Rachel Pascoe explained that the townships that do their own zoning send us documentation regarding zoning amendments, Master Plan updates, etc. The Delta County Planning Commission places the correspondence on file but typically doesn't respond to the notices. There has been a request by 2 townships that the Board of Commissioners pass a 30-day response waiver or the Planning Commission send them a letter saying they have reviewed the documentation provided and are placed on file with no action.
  - ii. Commissioner Williams explained that previously the Planning Commission did act on the notices by placing them on file and sending the township some sort of documentation that it had been reviewed.
  - iii. The Planning Commission decided to send townships a letter stating that the commission has reviewed the document sent by the township.

### X. Unfinished Business.

1. Delta County Master Plan Update.
  - Amy Berglund explained that there was a draft of the notice required to go out for the Master Plan update provided to the commission for their review. Berglund also explained that there were some changes needed in the draft notice and that the members of the subcommittee would be changing and suggested tabling the issue until next month.  
Motion to table this item until the next meeting made by Christine Williams and seconded by Curtis Larsen.  
Vote: Yes-6 No-0. Motion Carried.
2. PA233 Compatible Renewable Energy Zoning Ordinance.
  - Commissioner Jensen informed the commission that the final additions/edits and formatting are being completed.
  - Commissioner Williams expressed a concern that the associated setbacks need to be expressed in a clear format and Commissioner Jensen explained that they would be in a very clear table format.
3. LSR.

Motion to defer indefinitely until the Master Plan is completed made by Matthew Jensen and seconded by Curtis Larsen.

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Vote: Yes-6 No-0. Motion Carried.

XI. Correspondence.

Motion to place all on file and send a letter to Garden Township made by Charles Lawson and seconded by Christine Williams.

Vote: Yes-6 No-0. Motion Carried.

XII. Public Comment. None

XIII. Planning Commission Member Comments.

- Commissioner Williams talked about the issues that COVID-19 created for the last Master Plan update. The commissioner let the Planning Commission know that it is important that there is a connection between the Master Plan and the 5 Year Recreational Plan being developed as there is a grant available. Commissioner Williams also announced that Escanaba Township will be holding an in-person 6-week Citizen Planner course offered by MSU-extension in April.

XIV. Adjournment.

Motion to adjourn at 6:14 p.m. made by John Denholm and seconded by Curtis Larsen.