

A Regular Meeting of the Board of the Delta County Road Commissioners was held on Tuesday, March 25, 2025 at 3:30 p.m. at the Main Office, 3000 32nd Avenue North, Escanaba, Michigan. Chairman Aschbacher called the meeting to order at 3:30 p.m., followed by the Pledge of Allegiance.

PRESENT: Commissioner Randy Bjork, Commissioner Mark Asselin, Chairman Bob Aschbacher, Vice-Chairman Dustin Stempki

ABSENT: Commissioner Dennis Stanek

Chairman Aschbacher moved to approve the agenda as printed.

Chairman Aschbacher moved to approve the minutes for the March 11, 2025 Regular Meeting as proposed.

Manager Jody Norman provided a brief administrative update, which included recent legislative updates and progress on projects within the MDOT and county systems. The roofing bid for the District 2 roof & MERS was also discussed.

It was moved by Commissioner Asselin, seconded by Vice-Chairman Stempki to approve the Summer Help Wage of \$17 per hour & an additional \$0.50 for each summer season that an employee returns.

Roll Call Vote:

Commissioner Bjork – Yes

Chairman Aschbacher – Yes

Commissioner Asselin – Yes

Vice-Chairman Stempki – Yes

It was moved by Vice-Chairman Stempki seconded by Commissioner Asselin to approve Bills Payable Voucher No. 2667 in the amount of \$97,790.47 along with Payroll Voucher No. 69231 in the amount of \$99,780.20.

Roll Call Vote:

Commissioner Bjork – Yes

Chairman Aschbacher – Yes

Commissioner Asselin – Yes

Vice-Chairman Stempki – Yes

There was a brief discussion of the final FY2024 Final Budget. It was moved by Chairman Aschbacher, seconded by Commissioner Bjork to approve the FY2024 Final Budget with line item transfers per the General Appropriations Act.

Roll Call Vote:

Commissioner Bjork – Yes

Chairman Aschbacher – Yes

Commissioner Asselin – Yes

Vice-Chairman Stempki – Yes

It was moved by Commissioner Bjork, seconded by Chairman Aschbacher, to authorize Chairman Aschbacher to sign the FY 2024 Annual Financial Report (ACT 51).

Ayes – 4 Nays – 0

It was moved by Commissioner Asselin, seconded by Vice-Chairman Stempki to approve the Project/Material Agreement for Ensign Township.

Ayes – 4 Nays – 0

Under Public Comments Delta County liaison John Malnar updated the Commissioners on the County.

Under Commissioner's comments Chairman Aschbacher updated the board on the Parks and Recreation Committee.

There being no further business to come before the board at this time, Chairman Aschbacher moved to adjourn the meeting at 4:05 p.m.

Bob Aschbacher, Chairman

Samantha Grau, Deputy County Clerk

approved budget attached in the following pages

FY 2024 Budget FINAL w/ Line item transfers APPROVED 3/25/25

Revenues								
		Approved 2024 Budget	9/30/2024 Amendment #1	Approved Amended Budget		2024 Final Budget (w/FB & OH dist.)	2024 Actual Revenue	Variance
Licenses & Permits:	475							
R.O.W. Permits	476	1,200.00	775.00	1,975.00		1,975.00	2,005.00	(30.00)
Transportation Permits	477	18,000.00	1,125.00	19,125.00		19,125.00	19,125.00	0.00
SESC Permits	479		3,500.00	3,500.00		3,500.00	3,500.00	0.00
Total Licenses & Permits		19,200.00		24,600.00		24,600.00	24,630.00	(30.00)
Federal Grants:	501							
CR 483 - 215217		778,500.00	(778,500.00)	0.00		0.00	0.00	0.00
FA 213712 BYPASS/H13 SIGNS		40,000.00	199.33	40,199.33		40,199.33	40,199.34	(0.01)
FF H-13 Recessed Pavement Marking-218031		355,278.00	3,834.77	359,112.77		359,112.77	359,112.77	0.00
CR 537 Bridge		148,800.00	(67,644.87)	81,155.13		81,155.13	81,155.13	0.00
Other previous year project closings		0.00	349.67	349.67		349.67	349.67	0.00
Total Federal Grants		1,322,578.00	(841,761.10)	480,816.90		480,816.90	480,816.91	(0.01)
State Grants:	539							
Buy-Out CR 483 - 215217		0.00	778,448.70	778,448.70		778,448.70	778,448.70	0.00
CR 434 Paving Grant		100,000.00	(8,778.60)	91,221.40		91,221.40	91,221.40	0.00
CR 519/523 219202		296,000.00	(58,345.00)	237,655.00		237,655.00	237,655.00	0.00
CR 410 Bridge		1,080,974.00	(146,311.24)	934,662.76		934,662.76	923,352.76	11,310.00
Other previous year project closings		0.00	20.69	20.69		20.69	20.69	0.00
MTF Allocation	546	7,500,000.00	78,758.22	7,578,758.22		7,578,758.22	7,680,461.48	(101,703.26)
MTF Snow Funds & Engineering Reimbursement	546	60,000.00	15,210.99	75,210.99		75,210.99	75,210.99	0.00
Total State Grants		9,036,974.00	659,003.76	9,695,977.76		9,695,977.76	9,786,371.02	(90,393.26)
Contributions from Local Units - Township Cont.	583	700,000.00	(5,541.64)	694,458.36		694,458.36	694,458.36	0.00
Charges for Services:	600							
Trunkline Maintenance	627	1,900,000.00	568,074.73	2,468,074.73		2,468,074.73	2,468,074.73	0.00
Trunkline Non-Maintenance (TWA)	628	48,000.00	162,547.06	210,547.06		210,547.06	210,547.06	0.00
Trunkline Maintenance Audit Adjustment	627-01	0.00	398,645.00	398,645.00		398,645.00	398,645.00	0.00
Total Charges for Services		1,948,000.00	1,129,266.79	3,077,266.79		3,077,266.79	3,077,266.79	0.00
Interest Earned	664							
Interest Earned-Bank Accounts (Sweep, Payroll, Invoice)	665	30,000.00	27,000.00	57,000.00		57,000.00	57,313.34	(313.34)
Interest Earned on MI Class Investment	665-02		119,500.00	119,500.00		119,500.00	119,448.90	51.10
Total Interest Earned		30,000.00	146,500.00	176,500.00		176,500.00	176,762.24	(262.24)
Other Revenue:								
Contribution/donation-Private sources	674	0.00		0.00		0.00		0.00
Reimbursements - Non-Road Services	676	60,000.00	11,373.06	71,373.06		71,373.06	71,527.60	(154.54)
Scrap & Salvage Sales	677	10,000.00	(3,901.63)	6,098.37		6,098.37	6,098.37	0.00
Gain/Loss on Equipment/Asset Disposal	673	0.00	19,878.89	19,878.89		19,878.89	19,878.89	0.00
Total Other Revenue		70,000.00	27,350.32	97,350.32		97,350.32	97,504.86	(154.54)
Total Revenue		13,126,752.00	1,114,818.13	14,246,970.13		14,246,970.13	14,337,810.18	(90,840.05)

March 25, 2025

FY 2024 Budget FINAL w/ Line item transfers APPROVED 3/25/25

Expenditures										
		Approved 2024 Budget	9/30/2024 Amendment #1	Approved Amended Budget	Prorated Dist. Expense	2024 Final Budget (w/FB & OH dist.)	2024 Actual Expenditures	Variance	Prop. Line Item xfer per Gen. App. Act	Final Budget
Primary Preservation & Structural Improvements	459-460									
CR 434 Paving		295,000.00	(1,073.98)	293,926.02		293,926.02	310,006.26	(16,080.24)		
CR 483 - 215217		1,178,500.00	(28,000.00)	1,150,500.00		1,150,500.00	1,173,140.92	(22,640.92)		
CR 519/523 219202		366,529.00	(36,546.29)	329,982.71		329,982.71	347,192.29	(17,209.58)		
FF H-13 Recessed Pavement Marking-218031		400,000.00	(985.81)	399,014.19		399,014.19	405,424.39	(6,410.20)		
CR 410 Bridge		1,242,498.00	(93,332.78)	1,149,165.22		1,149,165.22	1,174,726.30	(25,561.08)		
CR 537 Bridge		585,754.00	(299,691.62)	286,062.38		286,062.38	298,236.16	(12,173.78)		
Other heavy primary work		290,000.00	(20,000.00)	270,000.00		270,000.00	290,550.98	(20,550.98)		
Future Design Engineering		20,000.00	455.00	20,455.00		20,455.00	20,783.61	(328.61)		
Total Primary Preservation/Structural Imp.		4,378,281.00	(479,175.48)	3,899,105.52	135,801.21	4,034,906.73	4,020,060.91	14,845.82	(14,845.82)	4,020,060.91
Primary Routine & Prev. Maintenance	467-468	2,800,000.00	(905,000.00)	1,895,000.00	302,378.21	2,197,378.21	2,167,960.79	29,417.42		2,197,378.21
Local Preservation/Structural Improvements	489-490									
Future Projects Design Engineering**		0.00		0.00		0.00		0.00		
Other Local Preservation/Structural Improvements		55,000.00	128,023.05	183,023.05		183,023.05	201,012.84	(17,989.79)		
Total Local Preservation/Structural Improvements		55,000.00	128,023.05	183,023.05	19,182.42	202,205.47	201,012.84	1,192.63	(1,192.63)	201,012.84
Local Routine & Preventative Maintenance	497-498	1,700,000.00	(67,000.00)	1,633,000.00	278,036.11	1,911,036.11	1,891,410.40	19,625.71	(787.03)	1,910,249.08
Net Equipment Expense:										
Direct Equipment Expense	510	800,000.00		800,000.00		800,000.00	1,050,211.32	(250,211.32)		
Depreciation Expense - Road Equipment	690-139	780,000.00		780,000.00		780,000.00	773,713.71	6,286.29		
Indirect Equipment Expense	511	450,000.00	45,000.00	495,000.00		495,000.00	545,842.02	(50,842.02)		
Depreciation Exp. - Shop Equip & Bldg./Fixt.	137/141	220,000.00	15,000.00	235,000.00		235,000.00	217,026.97	17,973.03		
Operating Equipment Expense	512	350,000.00	(80,000.00)	270,000.00		270,000.00	262,027.62	7,972.38		
Less: Equipment Rentals	670	(2,000,000.00)	97,307.53	(1,902,692.47)		(1,902,692.47)	(1,902,692.47)	0.00		
Total Net Equipment Expense		600,000.00	77,307.53	677,307.53	319,140.43	996,447.96	946,129.17	50,318.79		996,447.96
Distributive Expense										
Fringe Benefits (+ Fringe Recovered added in)	513	1,800,000.00	53,000.00	1,853,000.00						
Fringe Benefits (Additional MERS funding)	513	200,000.00		200,000.00						
Less: Fringe Benefits Recovered	513	(700,000.00)	31,732.97	(668,267.03)						
Other Distributive	514	125,000.00	4,000.00	129,000.00						
Total Distributive Expense		1,425,000.00	88,732.97	1,513,732.97	(1,513,732.97)	0.00	0.00	0.00		0.00
Net Administrative Expense:										
Administrative Expense	515	650,000.00	(35,000.00)	615,000.00		615,000.00	1,044,933.99	(429,933.99)		
Less: STLM Overhead Recovered	629	(280,000.00)	(23,354.11)	(303,354.11)		(303,354.11)	(303,354.11)	0.00		
Less: Overhead Recovered	630	(10,000.00)	(3,600.00)	(13,600.00)		(13,600.00)	(13,696.94)	96.94		
Total Net Administrative Expense		360,000.00	(61,954.11)	298,045.89	459,194.59	757,240.48	727,882.94	29,357.54		757,240.48

FY 2024 Budget FINAL w/ Line item transfers APPROVED 3/25/25

Expenditures										
		Approved 2024 Budget	9/30/2024 Amendment #1	Approved Amended Budget		2024 Final Budget (w/FB & OH dist.)	2024 Actual Expenditures	Variance	Prop. Line Item xfer per Gen. App. Act	Final Budget
State Trunkline Maintenance	517	1,900,000.00	568,074.73	2,468,074.73		2,468,074.73	2,468,074.73	0.00		2,468,074.73
State Trunkline Non-Maintenance	518	48,000.00	162,547.06	210,547.06		210,547.06	210,547.06	0.00		210,547.06
Non-Road Project Expense	519	0.00		0.00		0.00		0.00		0.00
Non-Road Expenditures	521	80,000.00	(9,939.24)	70,060.76		70,060.76	70,138.42	(77.66)	77.66	70,138.42
Net Capital Outlay Expense:	970									
Capital Outlay Expense		500,000.00	453,417.03	953,417.03		953,417.03	953,417.03	0.00		
Less: Depreciation		(1,000,000.00)	(74,000.00)	(1,074,000.00)		(1,074,000.00)	(1,057,252.18)	(16,747.82)		
Less: Equipment Retirements		0.00	(22,622.11)	(22,622.11)		(22,622.11)	(22,622.11)	0.00		
Total Net Capital Outlay Expense		(500,000.00)	356,794.92	(143,205.08)		(143,205.08)	(126,457.26)	(16,747.82)	16,747.82	(126,457.26)
Debt Service:										
Bond Principal	991	305,000.00		305,000.00		305,000.00	305,000.00	0.00		
LTD Principal		60,282.93		60,282.93		60,282.93	60,282.93	0.00		
Bond Interest	995	30,563.45		30,563.45		30,563.45	30,563.45	0.00		
LTD Interest		1,507.07		1,507.07		1,507.07	1,507.07	0.00		
Total Debt Service		397,353.45	0.00	397,353.45		397,353.45	397,353.45	0.00		397,353.45
Total Expenditures		13,243,634.45	-141,588.57	13,102,045.88		13,102,045.88	12,974,113.45	127,932.43	0.00	13,102,045.88
Budgeted Net Revenues (Expenditures)		(116,882.45)	1,256,406.70	1,144,924.25		1,144,924.25	1,363,696.73	(218,772.48)	0.00	1,144,924.25
Accumulated Fund Balance From Prior Years		6,104,838.66		6,104,838.66		6,104,838.66	6,104,838.66			6,104,838.66
		Actual								
Projected Fund Balance at Budget Year-End		5,987,956.21		7,249,762.91		7,249,762.91	7,468,535.39	(218,772.48)	0.00	7,249,762.91