

Approved 5-20-25

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING  
May 6, 2025**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

May 1, 2025

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday May 6, 2025, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,  
Nancy J. Przewrocki  
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Johnson, Williams, van Ginhoven, and Jensen.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Przewrocki.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Jensen and seconded by Commissioner Williams to approve the minutes of the April 21, 2025 and April 24, 2025 meetings. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Johnson and seconded by Commissioner Williams to approve the agenda, as presented. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received:
1. Letter from Federal Regulatory Com. (6).
  2. Letter from US Army Corps of Engineers.
  3. Letter form CUPPAD.
  4. Letter from Dean Auger.
  5. Letter from Pathways.

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- B. Forwarded:
1. Letter to UPPCO.
  2. Letter to MEDC.
  3. Letter to Kyle Kelly .
  4. Letter to Whitney Kolich.
  5. Letter to Julie Moker.
  6. Letter to Jon Kell.
  7. Letter to Eric Frederick.
  8. Letter to Patricia Lantagne.
  9. Letter to Janine Burton.
  10. Letter to Greg Toutant.

VIII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. CAA/HRA minutes of 1-23-25, 3-27-25.
2. Pinecrest Board minutes of 2-27-25.
3. Public Health minutes of 3-11-25.

REPORTS OF SPECIAL COMMITTEES AND OTHERS

1. Superior Trade Zone minutes of 1-9-24.
2. Township Association minutes of 1-23-25, 2-27-25, 3-27-25.

Moved by Commissioner van Ginhoven and seconded by Commissioner Johnson to receive the communications and place on file.

IX. PUBLIC COMMENT ON AGENDA ITEMS

Steven Kwarciany, Veterans Organizations, thanked the Board for their hard work on behalf of the Veterans.

X. COMMITTEE REPORTS:

1. Administrator's Report.

Moved by Commissioner Johnson and seconded by Commissioner Williams to receive the Administrator's Report and place on file. MOTION CARRIED.

2. IT Committee minutes of 4-15-25.

Moved by Commissioner Johnson and seconded by Commissioner Jensen to receive the IT Committee minutes of 4-15-25 and place on file. MOTION CARRIED.

3. Personnel Committee minutes of 5-2-25.

Moved by Commissioner Jensen and seconded by Commissioner Johnson to receive the Personnel Committee minutes of 5-2-25 and place on file. MOTION CARRIED.

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4. Finance Committee minutes of 5-5-25.

Moved by Commissioner Johnson and seconded by Commissioner Williams to receive the Finance Committee minutes of 5-5-25 and place on file. MOTION CARRIED.

5. Department Updates.

Nancy Przewrocki, County Clerk and Register of Deeds, gave a brief update on the Real ID deadline has temporarily increased the requests for birth and marriage certificates in her office.

XI. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Johnson seconded by Commissioner Jensen to pay bills in the amount of \$ 477,441.15 and Commissioners expenses of \$ 335.80.

ROLL CALL	JOHNSON	YES
	WILLIAMS	YES
	VAN GINHOVEN	YES
	JENSEN	YES
	MALNAR	YES

MOTION CARRIED.

2. Addressing Update.

Jen Peterson, Holly Cook and Jody Norman gave the Board an update on the progress that the Addressing Committee has made. The next step is a Committee of the Whole meeting with the Townships.

3. Appointments to the Veterans Affairs Committee.

Moved by Commissioner Malnar and seconded by Commissioner Johnson to appointment Benjamin Proehl to the Veterans Affairs Committee for District One. MOTION CARRIED.

Moved by Commissioner Johnson and seconded by Commissioner van Ginhoven to appointment Gary Maynard to the Veterans Affairs Committee for District Two. MOTION CARRIED.

Moved by Commissioner Williams and seconded by Commissioner van Ginhoven to appointment Stacy Lake to the Veterans Affairs Committee for District Three. MOTION CARRIED.

Moved by Commissioner van Ginhoven and seconded by Commissioner Jensen to appointment Kelvin Smyth to the Veterans Affairs Committee for District Four. MOTION CARRIED.

Moved by Commissioner Jensen and seconded by Commissioner Williams to appointment Steven Kwarciany to the Veterans Affairs Committee for District Five. MOTION CARRIED.

4. Building and Zoning Director Job Description.

Moved by Commissioner van Ginhoven and seconded by Commissioner Johnson to approve the updated Building and Zoning Director job description, as presented. MOTION CARRIED

5. Parks Manager Job Description.

Moved by Commissioner Williams and seconded by Commissioner Jensen to approve the updated Parks Manager job description, as presented. MOTION CARRIED.

6. Controller Job Description.

Moved by Commissioner Johnson and seconded by Commissioner Williams to approve the updated Controller job description, as presented. MOTION CARRIED.

7. Administrator Job Description.

Moved by Commissioner Jensen and seconded by Commissioner Johnson to approve the updated Administrator job description, as presented. MOTION CARRIED.

8. Administrator Salary.

Moved by Commissioner Williams and seconded by Commissioner Johnson to approve the Administrator salary at \$90,000 - \$100,000. MOTION CARRIED. Commissioner van Ginhoven opposed.

9. Parks and Recreation Commission Recognition.

Moved by Commissioner Williams and seconded by Commissioner Jensen to approve a letter of Recognition to Mary Harrington for her service to the Parks and Recreation Commission, as presented. MOTION CARRIED.

10. Hiring Committee for Parks Manager.

Moved by Commissioner Williams and seconded by Commissioner Johnson that the Parks and Recreation Commission form a hiring committee that will make a recommendation for a Park Manager. MOTION CARRIED.

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11. Controller Salary.

Moved by Commissioner Johnson and seconded by Commissioner Williams to set the Controller salary at \$55,000 - \$65,000. MOTION CARRIED. Commissioner van Ginhoven opposed.

12. RFP - Folding Machine.

Moved by Commissioner Williams and seconded by Commissioner Johnson to put out an RFP for a folding machine. MOTION CARRIED.

XII. PUBLIC COMMENT

None.

XIII. COMMISSIONERS CONCERNS

Commissioner Johnson: Attended a grant writing workshop - MIHub, Central UP Workshop, Lake Superior Partnership.

Commissioner Williams: Add review Drain Commissioner salary to next agenda. District Three Parks and Recreation Commission opening.

Commissioner van Ginhoven: Would like to add Administrator's evaluation to the next agenda.

Commissioner Jensen: Congratulations to the individuals appointed to the Veterans Affairs Committee. Please fill out the Parks and Recreation 5 year plan survey.

Commissioner Malnar: Road restrictions will come off on May 9<sup>th</sup>. AmTrak info for the U.P. Are requesting Resolutions of support from Sault Ste. Marie to Duluth.

XIV. MEETING SCHEDULE

May 6 <sup>th</sup>	5:15 p.m.	Board meeting.
May 20 <sup>th</sup>	5:15 p.m.	Board meeting.
June 3 <sup>rd</sup>	5:15 p.m.	Board meeting.

XV. NOTICES

30 day notice of appointments: Central Upper Michigan Materials Management Planning Committee.

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XVI. ADJOURNMENT

Moved by Commissioner Williams and seconded by Commissioner Jensen to adjourn at 6:32 p.m.

Respectfully Submitted,

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Nancy J. Przewrocki, County Clerk

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John Malnar, Chair