



DELTA COUNTY BUILDING & ZONING

2910 College Ave, Escanaba, MI 49829

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COMPLAINT NUMBER FOR OFFICIAL USE ONLY

COMPLAINT FORM

I. Complainant Information (information about you)

YOUR NAME (Last, First, Middle Initial):			
YOUR STREET ADDRESS	CITY:	STATE:	ZIP CODE:
E-MAIL ADDRESS	TELEPHONE NUMBER (Include Area Code)		

II. Complaint Information (who or what the complaint is regarding)

NAME OF INDIVIDUAL OR BUSINESS			
CONTRACTOR'S NAME	WHEN CONSTRUCTION STARTED		
STREET ADDRESS:	CITY:	STATE:	ZIP:
PROPERTY TAX ID NUMBER	TOWNSHIP		

III. Complaint:

FOR OFFICIAL USE ONLY:

Investigated by: _____ Date: _____ Time: _____

Report of Investigation:

Action Taken:

Complaints

Currently, Delta County adheres to the 2015 Michigan Building Code for commercial construction and the 2015 Michigan Residential Code for residential construction.

The law stipulates under Section 105.1 of the Code; Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this Code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

Occasionally, for whatever reason, homeowners or contractors will perform work requiring a building permit without obtaining the building permit. To report construction requiring a building permit, the following information is necessary.

- Current address and homeowner's name of construction site.
- Contractor's name, if applicable, performing work.
- Type of work being performed without a permit.
- Time frame when construction was started.
- Property tax number, if known, of site of construction.

When the building inspector becomes aware of non-permitted construction requiring a building permit, the construction site is red-tagged, prohibiting any further work until a valid building permit has been obtained. A letter is issued from the building department office to the violating contractor/homeowner stating the type of violation cited and the timeframe in which a building permit must be obtained. A work started without a permit fee will be imposed. Failure to respond may result in further action.