

Approved as corrected 6-17-25

DELTA COUNTY BOARD OF COMMISSIONERS MEETING
June 3, 2025

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

May 30, 2025

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday June 3, 2025, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Przewrocki
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Johnson, Williams, van Ginhoven, and Jensen.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Przewrocki.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Williams and seconded by Commissioner Johnson to approve the minutes of the May 20, 2025 meeting. MOTION CARRIED.

Moved by Commissioner Jensen and seconded by Commissioner Williams to approve the minutes of the May 29, 2025 and June 2, 2025 Committee of the Whole meetings. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner van Ginhoven and seconded by Commissioner Johnson to approve the agenda, as presented. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

A. COMMUNICATIONS RECEIVED:

1. Letter from Federal Energy Regulatory Commission (4)
2. Letter from Northern Michigan Public Service Academy
3. Letter from CUPPAD

B. COMMUNICATIONS FORWARDED:

1. Letter to Anne Kelly
2. Letter in Benjamin Proehl
3. Letter to Gary Maynard
4. Letter to Stacy Lake
5. Letter to Kelvin Smyth
6. Letter to Steven Kwarcianny
7. Letter to Mary Harrington
8. Letter to Martin Laurila
9. Letter to Gaylene Bradley
10. Letter to Dan DeGrave
11. Letter to Jeana LaCarte

VIII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. Public Health minutes of 4-8-25.

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS

1. Township Association minutes of 4-24-25.

Moved by Commissioner Jensen and seconded by Commissioner Johnson to receive the communications and place on file.

IX. PUBLIC COMMENT ON AGENDA ITEMS

Robert W. Barron, Escanaba Township, addressed the Board with his concerns over re-hiring the previous Administrator.

X. COMMITTEE REPORTS:

1. Administrator's Report.

Moved by Commissioner Johnson and seconded by Commissioner Jensen to receive the Administrator's Report and place on file.
MOTION CARRIED.

2. IT Committee minutes of 5-20-25.

Moved by Commissioner van Ginhoven and seconded by Commissioner Jensen to receive the IT Committee minutes of 5-20-25 and place on file. MOTION CARRIED.

3. Finance Committee minutes of 5-28-25.

Moved by Commissioner Johnson and seconded by Commissioner van Ginhoven to receive the Finance Committee minutes of 5-28-25 and place on file. MOTION CARRIED.

4. Department Updates.

Jack Smith, Building and Zoning Administrator, gave the Board an update: In February he received his Zoning Administrator certification, He and Assistant Rachel Pascoe attended the MSU Extension Citizen Planner training. Met with Mitch Kotje from MDEQ and passed the Soil Erosion and Sedimentation with flying colors. Working with Billerud on their big project.

XI. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

1. Request Files from Burkhart.

Moved by Commissioner Williams and seconded by Commissioner Jensen to ~~request a list~~ seek out files from Burkhart's office. MOTION CARRIED. Johnson opposed.

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Johnson seconded by Commissioner Jensen to pay bills in the amount of \$ 3,449,165.69 and Commissioners expenses of \$ 0.

ROLL CALL	JOHNSON	YES
	WILLIAMS	YES
	VAN GINHOVEN	YES
	JENSEN	YES
	MALNAR	YES

MOTION CARRIED.

2. 2025 Summer Tax Rate.

Moved by Commissioner Johnson and seconded by Commissioner Jensen to set the Summer Tax Rate at 4.9804. MOTION CARRIED.

3. Resolution Requiring all County Created Documents to be ADA Compliant.

Moved by Commissioner Johnson and seconded by Commissioner Jensen to adopt the Resolution requiring that all County

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created documents be ADA Compliant for the visually impaired, as presented. MOTION CARRIED.

ROLL CALL	JOHNSON	YES
	WILLIAMS	YES
	VAN GINHOVEN	YES
	JENSEN	YES
	MALNAR	YES

MOTION CARRIED.

4. Cost Allocation Plan - MGT Contract.

Moved by Commissioner Johnson and seconded by Commissioner Williams to approve the MGT Contract for \$9,500/year for the Cost Allocation Plan, as presented. MOTION CARRIED

5. Retirement of T. Wetthuhn, Request for Lump Sum Payout and to Fill Probation Supervisor Position.

Moved by Commissioner Johnson and seconded by Commissioner van Ginhoven to approve the lump sum payout, send a letter of appreciation to T. Wetthuhn and fill the Probation Supervisor position, as presented. MOTION CARRIED.

6. Resignation of T. Schaaf, Request for Lump Sum Payout and to Fill Dispatcher Clerk Position.

Moved by Commissioner van Ginhoven and seconded by Commissioner Jensen to approve the lump sum payout, send a letter of appreciation to T. Schaaf and fill the Dispatcher Clerk position, as presented. MOTION CARRIED.

7. Building and Zoning-Plumbing and Mechanical Inspector.

Moved by Commissioner Johnson and seconded by Commissioner van Ginhoven to allow the Building and Zoning Director to hire a full time Plumbing and Mechanical Inspector and that, in the future, if necessary, that position can be split into two part-time positions not to exceed the cost allocated of the full-time position, as requested. MOTION CARRIED.

Moved by Commissioner Johnson and seconded by Commissioner van Ginhoven to approve the temporary part-time Plumbing Inspector, not to exceed \$24,000, for the City of Escanaba projects. MOTION CARRIED.

8. Corrections - Budget Adjustment for Inmate Medical.

Moved by Commissioner van Ginhoven and seconded by Commissioner Jensen to approve a budget adjustment increase in \$50,000 in the Corrections Inmate Medical line item and a decrease of \$50,000 in the Board of Prisoners line item. MOTION CARRIED. Commissioner van Ginhoven opposed.

9. Drain Commissioner -Request for Increase Annual Salary.

Moved by Commissioner van Ginhoven and seconded by Commissioner Johnson to refer to the June 6 Finance meeting. MOTION CARRIED.

10. Parks and Recreation - Ratification Hiring Parks Manager.

Moved by Commissioner van Ginhoven and seconded by Commissioner Johnson to ratify hiring Heather LeDuc as Park Manager starting June 11 at a salary of \$55,000. MOTION CARRIED.

11. Northcare Network Grants.

Moved by Commissioner Johnson and seconded by Commissioner Jensen to approve the Delta County Drug/Sobriety Court request for a FY25 Northcare Network Grant for \$37,186, as presented. MOTION CARRIED.

12. Delta Conservation District - Request for Kayaks.

Informational, the Delta County kayaks will be held onto until done with the Parks and Recreation Plan.

13. Selection of County Administrator.

Moved by Commissioner van Ginhoven and seconded by Commissioner Johnson to extend an offer to Ms. DeSalvo.

ROLL CALL	JOHNSON	YES
	WILLIAMS	YES
	VAN GINHOVEN	YES
	JENSEN	YES
	MALNAR	YES

MOTION CARRIED.

XII. PUBLIC COMMENT

Clayton Harris, Baldwin Township, addressed the Board with his concerns with the Building and Zoning Department.

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Andrea Nummilien, Maple Ridge Township, addressed the Board with her approval of re-hiring Emily DeSalvo.

XIII. COMMISSIONERS CONCERNS

Commissioner Johnson: Excited to have Emily DeSalvo on board - congratulations.

Commissioner Williams: None.

Commissioner van Ginhoven: None.

Commissioner Jensen: Fair Authority Board - electrical fixes in place, internet access points increased, changes in cattle and sheep barns, engineer plans to the DNR for the new bathroom facilities.

Commissioner Malnar: None.

XIV. MEETING SCHEDULE

June 17 th	5:15 p.m.	Board meeting.
July 1 st	5:15 p.m.	Board meeting.
July 15 th	5:15 p.m.	Board meeting.

XV. NOTICES

30 day notice of appointments

XVI. ADJOURNMENT

Moved by Commissioner van Ginhoven and seconded by Commissioner Jensen to adjourn at 6:37 p.m.

Respectfully Submitted,

Nancy J. Przewrocki, County Clerk

John Malnar, Chair