



3300 Airport Road  
Escanaba, MI 49829  
Administration: (906)786-4902;

Brian Herioux, Chair Airpt. Brd.    Dee Dee Anderson Skradski, V-Chair Airpt. Brd.    Will Carne, Airpt. Brd.  
Matthew Jensen, Cty Brd Rep    Kelli van Ginhoven, Cty Brd Rep    Brad Reed, Airpt. Brd.    Steven Viau, Airpt. Brd

**DELTA COUNTY AIRPORT ADVISORY BOARD  
MARCH 10, 2025, 8:30 a.m.  
REGULAR MINUTES**

- I. CALL TO ORDER:** A regular meeting of the Delta County Airport Advisory Board is being held this date pursuant to the Delta County Airport Advisory Board Schedule for 2025 at 8:30 a.m. Please rise for the Pledge of Allegiance.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**PRESENT:** Brian Herioux, Chair; Commissioner Jensen; Commissioner Van Ginhoven; Will Carne; Brad Reed; Steven Viau; and Ashleigh Young, County Administrator.

DeeDee Anderson-Skradski, Vice Chair *remote*

**ABSENT:** None

**MEMBERS OF THE PUBLIC PRESENT (INCLUDING ANY OFFICIALS EXTERIOR TO THE AIRPORT BOARD OR AIRPORT MANAGEMENT):**

Gerald Pirkola, City of Escanaba Utility Director

**IV. SPECIAL ORDERS OF BUSINESS**

- V. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:** 2/10/2025. Motion to approve minutes from previous meetings by Mr. Reed, supported by Mr. Carne. MOTION CARRIED.

**APPROVAL OF AGENDA:** 3/10/2025. Motion to approve agenda by Commissioner Jensen, supported by Mr. Reed. MOTION CARRIED.

- VI. PUBLIC COMMENT (ON AGENDA ITEMS ONLY):** Three (3) minutes allocated.

- VII. AIRPORT TENANT ISSUES:** None.

**VIII. REPORTS**

**A. Management Report:** *Administrator Young gave a brief overview of personnel matters, equipment updates and finance. PERSONNEL: J. Kell submitted his*

*resignation. Update on adjusting Airport Operator Specialist work schedule. EQUIPMENT: Bristles on the broom need to be replace. The need to replace aging ARFF tools. FINANCE: Consistent with SkyWest and Unifi fuel billings, CSA fuel and hangar billing, and accounts payable processes. Contacted SkyWest regarding the fuel agreement since we are currently operating from an expired agreement.*

*Gerald Pirkola presented to the Board a future project by the City of Escanaba that would include requesting an easement for utilities. This would also include deenergizing the current circuit that runs under the RWY 1-19*

- B. Financial Report:** *Administrator Young presented and answered any questions the board had regarding the current account balances. Board asked for FY21, FY22, FY23, FY24, and FY25 comparison.*
- C. PFC Account/Project Update:** *Presented FY23 Audit Report. Board asked about the legal team reviewing the PFC questions, removal of PAS and entering into a contract with Mead & Hunt. Also, any recovered costs. Administrator Young noted the PFC Account was still in FAA “audit status”. She would look into it.*
- D. Commercial Air Service:** February 2025 MTD: 1,209 (+363 from February 2024); YTD 2025: 2,436 (+684 from YTD 2024)
- E. Airport Capital Improvement Plan (ACIP):** Presented ACIP.

## **IX. GENERAL ORDERS OF BUSINESS**

### **A. UNFINISHED BUSINESS:**

- 1.** Airport Board By-Law – Presented by Mr. Reed, no changes in bylaws are necessary. The Letter of Understanding between the Board of Commissioners and the Airport Advisory Board should be rewritten to exclude the parks and operating budget language.
- 2.** Air Force Static Display Loan Renewal – Mr. Reed informed the Board he has reached out to Don Poe for the painting of our display. He is currently painting 2 planes and will discuss further once those jobs are complete. Motion to approve loan renewal as presented by Commissioner van Ginhoven, supported by Commissioner Jensen. MOTION CARRIED.

### **B. UNFINISHED BUSINESS:**

1. Santa Fly-In: Mrs. Skradski gave an update to the Board of the progress with the Santa Fly-In.
2. Recommendation by Hiring Committee for Airport Manager: Motion to approve recommendation by Mr. Viau, supported by Mr. Reed. MOTION CARRIED. Mr. Carne asked long-term manager concerns, where should airport go? New Board should look at where do we grow and develop?

X. **GENERAL PUBLIC COMMENT (OTHER THAN AGENDA):** None.

XI. **AIRPORT BOARD MEMBERS' COMMENTS:** None.

XII. **ADJOURNMENT:** Motion to adjourn at **10:22 a.m.** made by Commissioner Jensen, seconded by Mr. Carne.

**Next Board Meeting April 14, 2025 @ 8:30 a.m.**

RESPECTFULLY SUBMITTED BY:

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Ashleigh Young  
County Administrator

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Brian Herioux  
Airport Board Chair