



3300 Airport Road  
Escanaba, MI 49829  
Administration: (906)786-4902;

Brian Herioux, Chair Airt. Brd.    Dee Dee Anderson Skradski, V-Chair Airt. Brd.    Will Carne, Airt. Brd.  
Matthew Jensen, Cty Brd Rep    Kelli van Ginhoven, Cty Brd Rep    Brad Reed, Airt. Brd.    Steven Viau, Airt. Brd

**DELTA COUNTY AIRPORT ADVISORY BOARD  
JUNE 16, 2025, 8:30 a.m.  
SPECIAL MEETING MINUTES**

- I. CALL TO ORDER:** A special meeting of the Delta County Airport Advisory Board is being held this date pursuant to the Delta County Airport Advisory Board Schedule for 2025 at 8:30 a.m. Please rise for the Pledge of Allegiance.
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**

**PRESENT:** Brian Herioux, Chair; DeeDee Anderson-Skradski, Vice; Commissioner Jensen; Commissioner Van Ginhoven; Will Carne; Steven Viau; and Ashleigh Young, County Administrator. Chair

**ABSENT:** Brad Reed

**MEMBERS OF THE PUBLIC PRESENT (INCLUDING ANY OFFICIALS EXTERIOR TO THE AIRPORT BOARD OR AIRPORT MANAGEMENT):**

None

- IV. SPECIAL ORDERS OF BUSINESS**
- V. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:** 4/14/2025 & 5/12/2025. Motion to approve minutes from previous meetings by Commissioner van Ginhoven, supported by Vice Chair Anderson-Skradski. MOTION CARRIED.  
  
**APPROVAL OF AGENDA:** 6/16/2025. Motion to approve agenda as presented by Commissioner Jensen, supported by Mr. Viau. MOTION CARRIED.
- VI. PUBLIC COMMENT (ON AGENDA ITEMS ONLY):** None.
- VII. AIRPORT TENANT ISSUES:** None.

## VIII. REPORTS

**A. Management Report:** *Administrator Young gave a brief overview of personnel matters, equipment updates and finance. We've successfully filled both Airport Operations Specialist positions with Thomas Bell and James Rosenlund, who are progressing well with their training, and I'm actively reviewing applications for the Airport Assistant Manager role, with interviews to be scheduled after June 24th. Equipment-wise, the Regional Boarding Ramp is repaired thanks to inter-departmental cooperation, the check-in gate is fixed, and while we're awaiting a part for the tractor's brush hog, I'm also addressing a tenant's hangar door issue and have secured a temporary FCC radio authorization. Financially, I'm catching up on May's receipt recording and FAA reimbursement submissions, and it's come to light that grant application compilation by Mead & Hunt might require a contract amendment to ensure continued support. Lastly, the signed PFC contract with Mead & Hunt is in place, and we're awaiting FAA approval on our project applications.*

**B. Financial Report:** Administrator Young presented the finance report.

**C. PFC Account/Project Update:** None. Services contract with Mead & Hunt is on the agenda for the PFC account.

**D. Commercial Air Service:** April 2025 MTD: 1310 (+69 from May 2024); YTD 2025: 6,214 (+966 from YTD 2024)

**E. Airport Capital Improvement Plan (ACIP):** None.

## IX. GENERAL ORDERS OF BUSINESS

**A. UNFINISHED BUSINESS:** None.

**B. UNFINISHED BUSINESS:**

**2. Purchase of Gravely Mower –** Motioned by Commissioner van Ginhoven to approve the purchase of Gravely Mower from Conservation District for \$4,500. Supported by Commissioner Jensen. MOITON CARRIED. *Total cost is \$9,000, Airport is purchasing jointly with County Maintenance.*

**3. Complaint of FBO Services –** Discussion only. Send response to Eagle Corporation acknowledging and addressing their concerns.

**X. GENERAL PUBLIC COMMENT (OTHER THAN AGENDA):** None.

**XI. AIRPORT BOARD MEMBERS' COMMENTS:** None.

XII. **ADJOURNMENT:** Motion to adjourn at **10:00 a.m.** made by Mr. Viau, seconded by Commissioner Jensen. MOTION CARRIED.

**Next Board Meeting July 14, 2025 @ 8:30 a.m.**

RESPECTFULLY SUBMITTED BY:

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Ashleigh Young  
Airport Manager

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Brian Herioux  
Airport Board Chair