

September 30, 2025

A **Public Hearing** of the Board of Delta County Road Commissioners was held on Tuesday, September 30, 2025 at 3:30 p.m. at the Main Office, 3000 32nd Avenue North, Escanaba, MI.

The meeting was called to Order at 3:31 p.m. by Commissioner Bjork, followed by the Pledge of Allegiance.

PRESENT: Commissioner Bjork, Commissioner Asselin, Commissioner Stanek

ABSENT: Chairman Aschbacher, Vice-Chairman Stempki

The meeting was opened up for public comment on the 2026 General Appropriations Act.

There were no public comments or questions.

The Proposed Fiscal Year Ending 9/30/2026 Budget (General Appropriations Act) was presented & reviewed.

It was moved by Commissioner Stanek, seconded by Commissioner Asselin to adopt the Fiscal Year Ending 9/30/2025 General Appropriations Act of the Delta County Road Commission.

Roll Call Vote:

Commissioner Bjork – Yes

Commissioner Asselin – Yes

Commissioner Stanek - Yes

It was moved by Commissioner Asselin, seconded by Commissioner Bjork to Approve the 2025 Budget Amendment 1 as proposed and recommended by Finance Director Pam Peterson. (Amendment detail printed following these minutes)

Roll Call Vote:

Commissioner Bjork – Yes

Commissioner Asselin – Yes

Commissioner Stanek - Yes

There being no more comments or concerns, Commissioner Bjork adjourned the meeting at 3:42 pm.

Randy Bjork, Commissioner

Samantha Grau, Deputy County Clerk

September 30, 2025

FY 2025 Budget Amendment #1 Approved 9/30/25

Revenues							
		Proposed 2025 Budget	Actual Rev/Exp as of 9/30/2025	Percent of Budget Used	Proposed Amendment #1	Proposed Amended Budget	Budget Remaining
Licenses & Permits:	475						
R.O.W. Permits	476	1,200.00	2,130.00	178%	1020.00	2,220.00	90.00
Transportation Permits	477	18,000.00	18,185.00	101%	3337.56	21,337.56	3,152.56
Total Licenses & Permits		19,200.00	20,315.00	106%	4,357.56	23,557.56	3,242.56
Federal Grants:	501						
CR 483 Recessed pavement marking		176,000.00	167,132.29	95%	-8867.71	167,132.29	0.00
CR 442 Paving		761,000.00	608,142.83	80%	-152857.17	608,142.83	0.00
CR 412 HMA		385,000.00	407,538.35	106%	63369.55	448,369.55	40,831.20
CR 414 Bridge		399,000.00	339,679.33	85%	-59320.67	339,679.33	0.00
CR 537 Bridge		260.00	3,746.08	1441%	3486.08	3,746.08	0.00
CR 426 Recessed pavement marking		20,000.00	18,236.98	91%	-1763.02	18,236.98	0.00
Previous year projects Federal refunds		52,000.00	51,570.49	99%	-429.51	51,570.49	0.00
Total Federal Grants		1,793,260.00	1,596,046.35	89%	(156,382.45)	1,636,877.55	40,831.20
State Grants:	539						
414 Bridge		73,000.00	63,689.87	87%	-9310.13	63,689.87	0.00
410 Bridge		75,000.00	77,106.48	103%	2106.48	77,106.48	0.00
Previous year projects State refunds		1,000.00	34.83	3%	-965.17	34.83	0.00
MTF Allocation	546	7,600,000.00	7,335,410.57	97%	275000.00	7,875,000.00	539,589.43
MTF Snow Funds & Engineering Reimbursement	546	60,000.00	78,515.44	131%	18515.44	78,515.44	0.00
Total State Grants		7,809,000.00	7,554,757.19	97%	285,346.62	8,094,346.62	539,589.43
Contributions from Local Units	583	700,000.00	753,230.41	108%	55000.00	755,000.00	1,769.59
Charges for Services:	600						
Trunkline Maintenance	627	2,000,000.00	2,052,863.22	103%	119687.68	2,119,687.68	66,824.46
Trunkline Non-Maintenance (TWA)	628	110,000.00	151,766.82	138%	47447.10	157,447.10	5,680.28
Trunkline Maintenance Audit Adjustment	627-01	0.00	(76,328.00)		-76328.00	(76,328.00)	0.00
Total Charges for Services		2,110,000.00	2,128,302.04	101%	90,806.78	2,200,806.78	72,504.74
Interest Earned	664						
Interest Earned-Bank Accounts (Sweep, Payroll, Invoice)	665	48,000.00	46,064.20	96%	1500.00	49,500.00	3,435.80
Interest Earned on MI Class Investment	665-02	100,000.00	109,249.28	109%	15500.00	115,500.00	6,250.72
Total Interest Earned		148,000.00	155,313.48	105%	17,000.00	165,000.00	9,686.52
Other Revenue:							
Gain/Loss on Disposal/Sale of Assets	673-693	0.00	85,816.00		85816.00	85,816.00	0.00
Contribution/donation-Private sources	674	0.00	0.00	#DIV/0!		0.00	0.00
Reimbursements - Non-Road Services	676	70,000.00	77,390.99	111%	8252.98	78,252.98	861.99
Scrap & Salvage Sales	677	0.00	5,254.54		5254.54	5,254.54	0.00
Total Other Revenue		70,000.00	168,461.53	241%	99,323.52	169,323.52	861.99
Total Revenue		12,649,460.00	12,376,426.00	98%	395,452.03	13,044,912.03	668,486.03

September 30, 2025

FY 2025 Budget Amendment #1 Approved 9/30/25

Expenditures							
		Proposed 2025 Budget	2025 Budget as of 9/30/2025	Percent of Budget Used	Proposed Amendment #1	Proposed Amended Budget	Budget Remaining
Primary Preservation & Structural Improvements	459-460						
CR 483 Recessed pavement marking		196,000.00	187,884.43	96%	-8115.57	187,884.43	0.00
CR 442 Paving		2,046,000.00	1,527,965.16	75%	-518034.84	1,527,965.16	0.00
CR 412 HMA		614,000.00	564,249.72	92%	-5391.78	608,608.22	44,358.50
CR 414 Bridge		500,000.00	484,189.03	97%	-15899.97	484,100.03	(89.00)
CR 537 Bridge		675.00	10,717.41	1588%	10042.41	10,717.41	0.00
CR 410 Bridge		88,000.00	102,928.14	117%	14928.14	102,928.14	0.00
Other heavy primary work		50,000.00	91,629.14	183%	41629.14	91,629.14	0.00
Future Design Engineering		10,000.00	64,485.00	645%	54485.00	64,485.00	0.00
Total Primary Preservation/Structural Imp.		3,504,675.00	3,034,048.03	87%	(426,357.47)	3,078,317.53	44,269.50
Primary Routine & Prev. Maintenance	467-468	3,350,000.00	3,782,968.09	113%	434500.00	3,784,500.00	1,531.91
Local Preservation/Structural Improvements	489-490						
Future Projects Design Engineering**		5,000.00	11,752.50	235%	6752.50	11,752.50	0.00
Other Local Preservation/Structural Improvements		150,000.00	262,464.55	175%	115000.00	265,000.00	2,535.45
Total Local Preservation/Structural Improvements		155,000.00	274,217.05	177%	121,752.50	276,752.50	2,535.45
Local Routine & Preventative Maintenance	497-498	1,700,000.00	2,172,798.81	128%	474000.00	2,174,000.00	1,201.19
Net Equipment Expense:							
Direct Equipment Expense	510	800,000.00	739,230.65	92%	-50000.00	750,000.00	10,769.35
Depreciation Expense - Road Equipment	690-139	780,000.00	0.00	0%	64112.64	844,112.64	844,112.64
Indirect Equipment Expense	511	450,000.00	664,128.60	148%	218000.00	668,000.00	3,871.40
Depreciation Exp. - Shop Equip & Bldg./Fixt.	137/141	220,000.00	0.00	0%	-15172.03	204,827.97	204,827.97
Operating Equipment Expense	512	350,000.00	247,785.90	71%	-75000.00	275,000.00	27,214.10
Less: Equipment Rentals	670	(2,000,000.00)	(2,222,052.99)	111%	-208000.00	(2,208,000.00)	14,052.99
Total Net Equipment Expense		600,000.00	(570,907.84)		(66,059.39)	533,940.61	1,104,848.45
Distributive Expense							
Fringe Benefits (+ Fringe Recovered added in)	513	1,800,000.00	1,863,212.13	104%	68000.00	1,868,000.00	4,787.87
Fringe Benefits (Additional MERS funding)	513	200,000.00	200,000.00	100%		200,000.00	0.00
Less: Fringe Benefits Recovered	513	(700,000.00)	(594,648.64)	85%	88323.02	(611,676.98)	(17,028.34)
Other Distributive	514	125,000.00	97,127.36	78%	-25000.00	100,000.00	2,872.64
Total Distributive Expense		1,425,000.00	1,565,690.85	110%	131,323.02	1,556,323.02	(9,367.83)
Net Administrative Expense:							
Administrative Expense	515	725,000.00	605,432.24	84%	-104000.00	621,000.00	15,567.76
Less: STLM Overhead Recovered	629	(280,000.00)	(275,599.74)	98%	-3077.81	(283,077.81)	(7,478.07)
Less: Overhead Recovered	630	(10,000.00)	(13,373.47)	134%	-3373.47	(13,373.47)	0.00
Total Net Administrative Expense		435,000.00	316,459.03	73%	(110,451.28)	324,548.72	8,089.69

FY 2025 Budget Amendment #1 Approved 9/30/25

Expenditures							
		Proposed 2025 Budget	2025 Budget as of 9/30/2025	Percent of Budget Used	Proposed Amendment #1	Proposed Amended Budget	Budget Remaining
State Trunkline Maintenance	517	2,000,000.00	2,097,511.17	105%	121000.00	2,121,000.00	23,488.83
State Trunkline Non-Maintenance	518	110,000.00	155,117.20	141%	48000.00	158,000.00	2,882.80
Non-Road Project Expense	519	611,200.00	611,178.00	100%	-22.00	611,178.00	0.00
Non-Road Expenditures	521	80,000.00	80,022.99	100%	200.00	80,200.00	177.01
Net Capital Outlay Expense:	970						
Capital Outlay Expense		1,000,000.00	1,148,906.72	115%	148906.72	1,148,906.72	0.00
Less: Depreciation		(1,175,000.00)	0.00	0%	119843.18	(1,055,156.82)	(1,055,156.82)
Less: Equipment Retirements		0.00	0.00			0.00	0.00
Total Net Capital Outlay Expense		(175,000.00)	1,148,906.72		268,749.90	93,749.90	(1,055,156.82)
Debt Service:							
Bond Principal	991	305,000.00	305,000.00	100%		305,000.00	0.00
LTD Principal		70,000.00	0.00	0%	-70000.00	0.00	0.00
Bond Interest	995	25,213.75	24,963.75	99%	-250.00	24,963.75	0.00
LTD Interest		6,500.00	0.00	0%	-6500.00	0.00	0.00
Total Debt Service		406,713.75	329,963.75	81%	(76,750.00)	329,963.75	0.00
Total Expenditures		14,202,588.75	14,997,973.85		919,885.28	15,122,474.03	124,500.18
Budgeted Net Revenues (Expenditures)		(1,553,128.75)	(2,621,547.85)			(2,077,562.00)	543,985.85
Accumulated Fund Balance From Prior Years		7,249,762.91	7,468,535.39			7,468,535.39	
		(Estimated)	(Actual)			(Actual)	
Projected Fund Balance at Budget Year-End		5,696,634.16	4,846,987.54			5,390,973.39	

2026 GENERAL APPROPRIATIONS ACT

For the purpose of administering the General Appropriations Act in accordance with the provision of Public Act 2 of 1968, as amended, the following provisions are included:

1. Jody Norman, Manager, is designated as Chief Administrative Officer, and Pamela Peterson, Finance/Human Resource Director, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to the approval of the Board of County Road Commissioners at their next regular Board Meeting.

The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line items in the proportion as the allocation of actual Distributive Expense at year end.

Fiscal Year 2026 Proposed Budget-Approved 9/30/25***Revenues***

	Actual 2024	Estimated 2025	Proposed 2026
Licenses & Permits	24,600.00	23,557.56	22,000.00
Federal Grants	480,816.90	1,636,877.55	1,321,628.19
Total State Grants	9,695,977.76	8,094,346.62	9,000,293.00
Contributions from Local Units:	694,458.36	755,000.00	1,500,000.00
Charges for Services:	3,077,266.79	2,200,806.78	2,110,000.00
Interest Earned	176,500.00	165,000.00	160,000.00
Other Revenue:	97,350.32	169,323.52	73,000.00
Total Revenue	14,246,970.13	13,044,912.03	14,186,921.19

Expenditures

	Actual 2024	Estimated 2025	Proposed 2026
Primary Preservation & Structural Improvements	3,899,105.52	3,078,317.53	3,741,276.17
Primary Routine & Prev. Maintenance	1,895,000.00	3,784,500.00	3,700,000.00
Local Construction/Capacity Improvements	0.00	0.00	0.00
Local Preservation/Structural Improvements	183,023.05	276,752.50	182,000.00
Local Routine & Preventative Maintenance	1,633,000.00	2,174,000.00	2,500,000.00
Net Equipment Expense:	677,307.53	533,940.61	400,000.00
Distributive Expense	1,513,732.97	1,556,323.02	1,550,000.00
Net Administrative Expense:	298,045.89	324,548.72	390,000.00
State Trunkline Maintenance	2,468,074.73	2,121,000.00	2,000,000.00
State Trunkline Non-Maintenance	210,547.06	158,000.00	110,000.00
Non-Road Project Expense	0.00	611,178.00	0.00
Non-Road Expenditures	70,060.76	80,200.00	80,000.00
Net Capital Outlay Expense:	(143,205.08)	93,749.90	(50,000.00)
Debt Service:	397,353.45	329,963.75	334,776.35
Total Expenditures	13,102,045.88	15,122,474.03	14,938,052.52
Budgeted Net Revenues (Expenditures)	1,144,924.25	(2,077,562.00)	(751,131.33)
Accumulated Fund Balance From Prior Years	7,158,952.48	7,468,535.39	5,390,973.39
	(Actual)	(Estimated)	(Estimated)
Projected Fund Balance at Budget Year-End	8,303,876.73	5,390,973.39	4,639,842.06
Projected Year-End Fund Balance Breakdown:			
Total Unassigned Projected Fund Balance at Budget Year-End			